

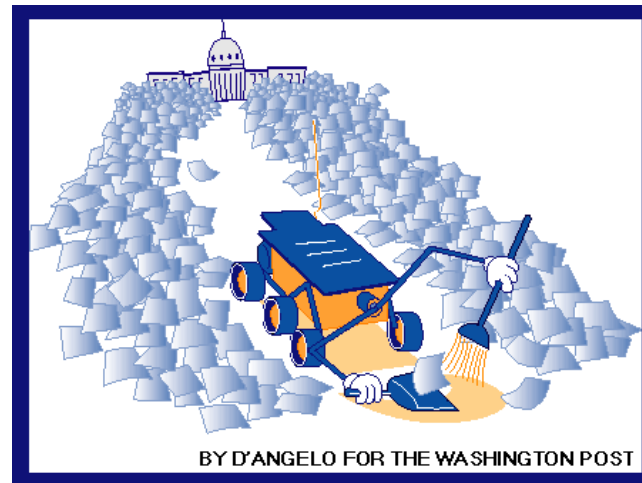
US Department of Justice's (DOJ) Office of Justice Programs (OJP) Grants Management Using Process Libraries and Electronic Handbooks



(Where Shakespeare Meets Freud)



Quick Summary



Dr. Barry E. Jacobs
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The Bottom Line:

We believe that to truly understand one's universe, one must see it thru multiple “eyes” and also have tools to “communicate” these views.

To do this, we propose editable and cost-saving process documentation “plays” for process developers and participants to help them quickly and effectively learn, integrate, test, teach, and work together.

These “plays” may be added to new or existing systems.

Plays describe subprocess execution.



The screenshot shows a Mozilla Firefox browser window with the following content:

3. Guidelines Development

- Register, Assign, Notify Participants-
- [Solicitation Development Manager:](#)
 - [Develop Guidelines](#)
 - [Notify Reviewers to Review Guidelines](#)
- [Program Manager](#)
- [Overall Programs Manager:](#)
 - [Review Guidelines](#)
- [Mission Directorate Representative,](#)
- [Field Center Program Manager:](#)
 - [Review Guidelines](#)

4. Topic Development

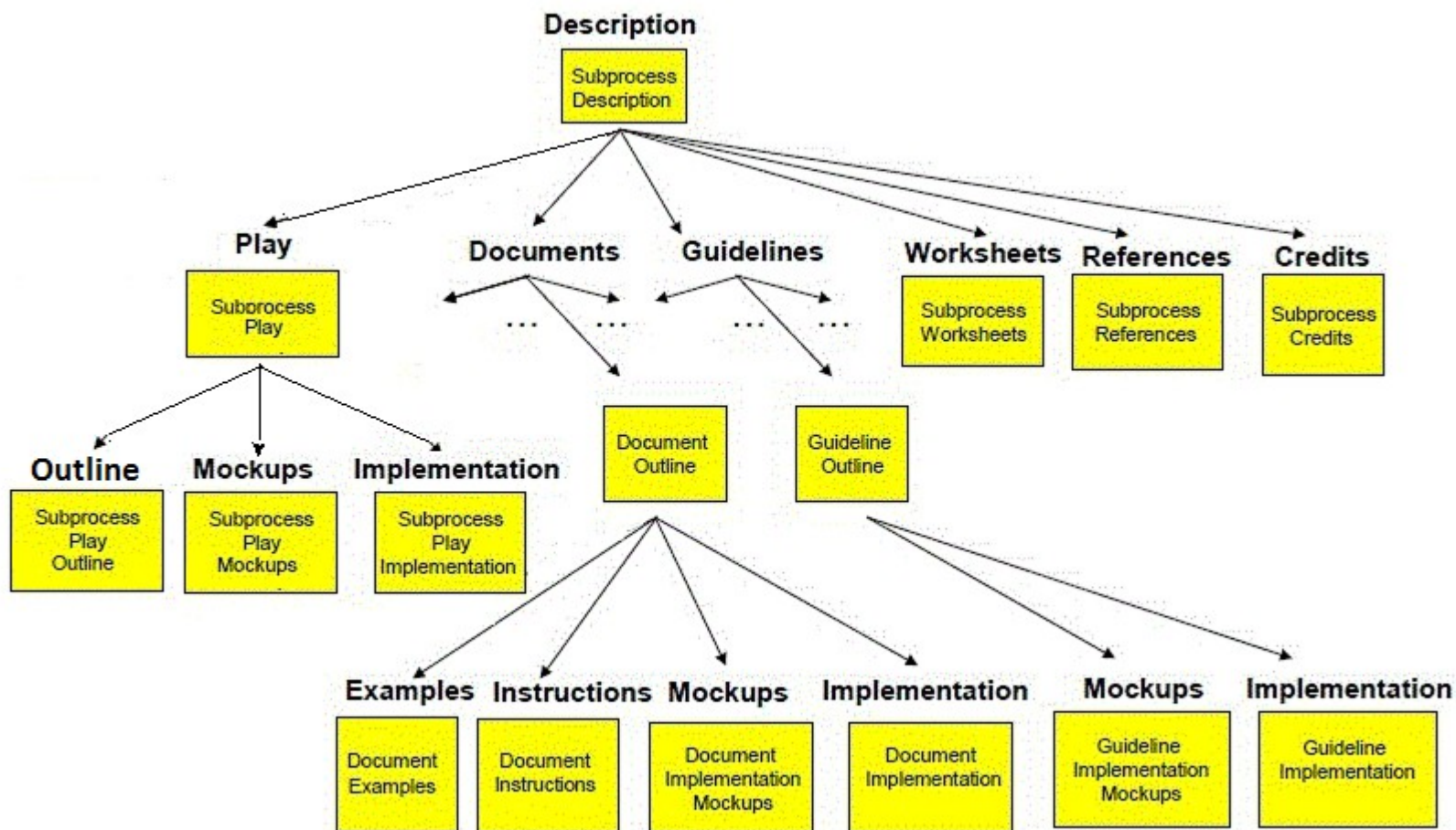
- Develop Topics-
- [Mission Directorate Representative \(Lead\)](#)
- [Field Center Program Manager,](#)
- [Field Center Grants Manager:](#)
 - [Read Guidelines](#)
 - [Add/Update/Delete Topics](#)
 - [Re-number/Move Topics](#)
- Register, Assign, Notify Topic Managers-
- [Mission Directorate Representative \(Co-Lead\)](#)
- [Field Center Program Manager \(Co-Lead\)](#)
- [Field Center Grants Manager:](#)
 - [Register Topic Manager](#)
 - [Assign Topic Manager](#)
- Update Topic Descriptions-
- [Topic Manager \(Co-Lead\)](#)

The browser window also shows a taskbar at the bottom with system icons and a weather forecast for the week of February 5th to 11th.

Benefits:

- Facilitates the collection of system and organizational requirements,**
- Does not anger/upset people whose opinions are heard,**
and
- Increases the interaction between managers, process developers, and participants.**

For each subprocess, an “Integration View” is the integration or combination of other subprocess views. An “Integration View” facilitates intra- and inter-organization communication.



All the world's a stage ...

Jaques:

**All the world's a stage,
And all the men and women merely players;
They have their exits and their entrances,
And one man in his time plays many parts,
His acts being seven ages.**

William Shakespeare

As You Like It, Act 2, Scene 7.

The approach uses a modernization of the Socratic Method or Dialogue to gain consensus between Teachers, Documentors, Managers, Implementors, and Participants.



Descriptions summarize subprocesses.



The screenshot shows a Mozilla Firefox browser window with the address bar displaying the URL: [http://ehbs.org/ojp/library/Integration/PRs/Solicitation Development/Descri](http://ehbs.org/ojp/library/Integration/PRs/Solicitation%20Development/Descri). The page title is "Description - Mozilla Firefox". The browser's toolbar includes navigation buttons (Home, Back, Forward, Reload, Stop), a search bar, and various utility icons. The main content area features a large heading "Solicitation Development" followed by a "Table of Contents" section with five numbered links: [1. Overview](#), [2. Play](#), [3. Documents](#), [4. Guidelines](#), and [5. Others](#). Below the table of contents, the "1. Overview" section is expanded, containing the text: "In this subprocess, we deal with the process of developing,, reviewing, and distributing the Solicitation..". It also lists "Organization: ORG" and provides links for "[All-Files](#). These are all the view files." and "[Benefits](#)". The "2. Play" section is partially visible at the bottom, starting with the text: "In this subprocess, the [play](#) is divided in several parts:". The browser's status bar at the bottom shows the system tray with icons for GP, a clock, and a weather forecast for the week.

Solicitation Development

Table of Contents

- [1. Overview](#)
- [2. Play](#)
- [3. Documents](#)
- [4. Guidelines](#)
- [5. Others](#)

1. Overview

In this subprocess, we deal with the process of developing,, reviewing, and distributing the Solicitation..

Organization: ORG

[All-Files](#). These are all the view files.

[Benefits](#)

2. Play

In this subprocess, the [play](#) is divided in several parts:

Plays describe subprocess execution.



The screenshot shows a Mozilla Firefox browser window with the following content:

3. Guidelines Development

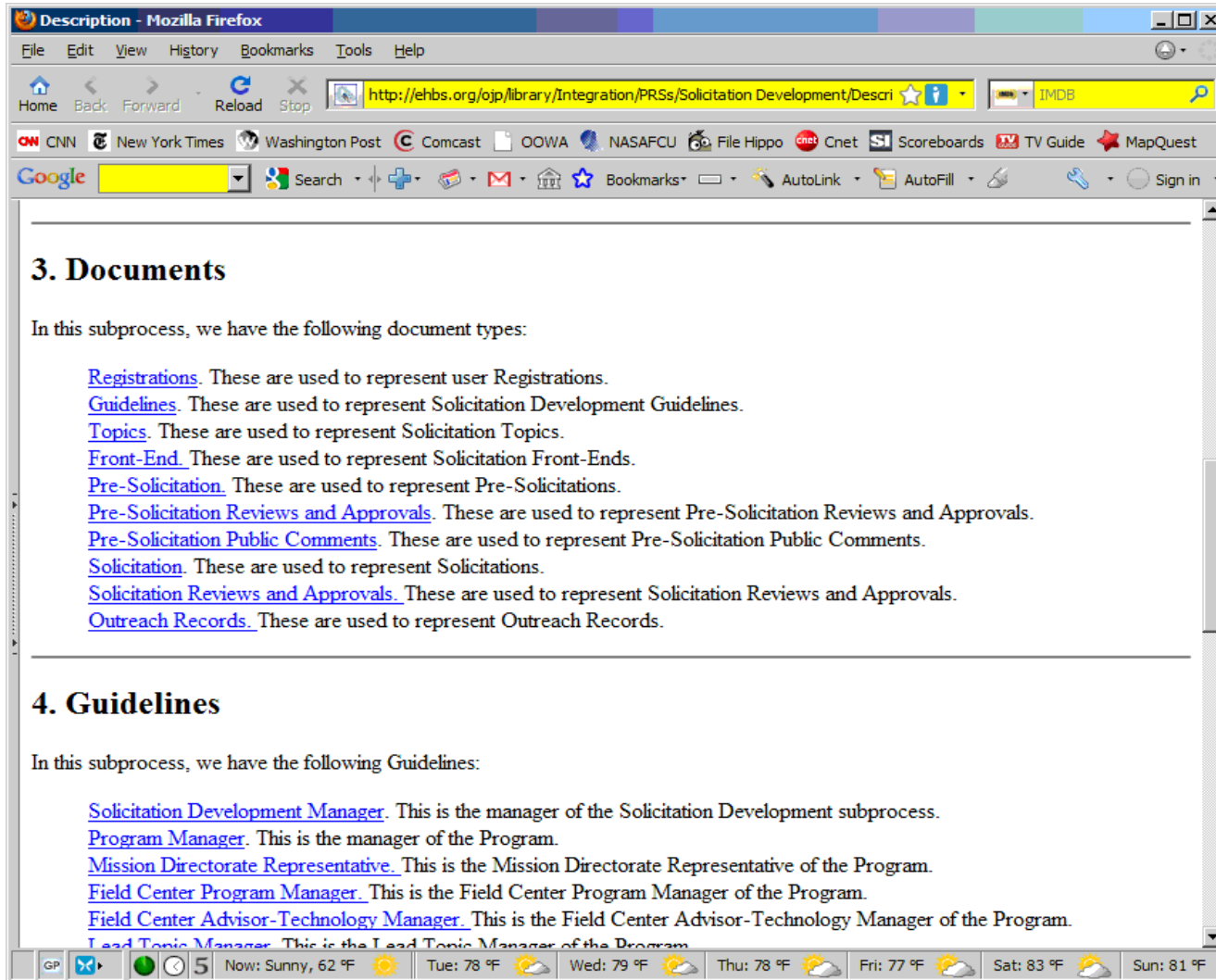
- Register, Assign, Notify Participants-
- Solicitation Development Manager:
 - Develop Guidelines
 - Notify Reviewers to Review Guidelines
- Program Manager
- Overall Programs Manager:
 - Review Guidelines
- Mission Directorate Representative,
- Field Center Program Manager:
 - Review Guidelines

4. Topic Development

- Develop Topics-
- Mission Directorate Representative (Lead)
- Field Center Program Manager,
- Field Center Grants Manager:
 - Read Guidelines
 - Add/Update/Delete Topics
 - Re-number/Move Topics
- Register, Assign, Notify Topic Managers-
- Mission Directorate Representative (Co-Lead)
- Field Center Program Manager (Co-Lead)
- Field Center Grants Manager:
 - Register Topic Manager
 - Assign Topic Manager
- Update Topic Descriptions-
- Topic Manager (Co-Lead) ,

The browser window also shows a taskbar at the bottom with system icons and a weather forecast for the week of February 5th to 11th.

Documents describe subprocess data.



The screenshot shows a Mozilla Firefox browser window with the address bar displaying <http://ehbs.org/ojp/library/Integration/PRSS/Solicitation Development/Descri>. The page content is as follows:

3. Documents

In this subprocess, we have the following document types:

- [Registrations](#). These are used to represent user Registrations.
- [Guidelines](#). These are used to represent Solicitation Development Guidelines.
- [Topics](#). These are used to represent Solicitation Topics.
- [Front-End](#). These are used to represent Solicitation Front-Ends.
- [Pre-Solicitation](#). These are used to represent Pre-Solicitations.
- [Pre-Solicitation Reviews and Approvals](#). These are used to represent Pre-Solicitation Reviews and Approvals.
- [Pre-Solicitation Public Comments](#). These are used to represent Pre-Solicitation Public Comments.
- [Solicitation](#). These are used to represent Solicitations.
- [Solicitation Reviews and Approvals](#). These are used to represent Solicitation Reviews and Approvals.
- [Outreach Records](#). These are used to represent Outreach Records.

4. Guidelines

In this subprocess, we have the following Guidelines:

- [Solicitation Development Manager](#). This is the manager of the Solicitation Development subprocess.
- [Program Manager](#). This is the manager of the Program.
- [Mission Directorate Representative](#). This is the Mission Directorate Representative of the Program.
- [Field Center Program Manager](#). This is the Field Center Program Manager of the Program.
- [Field Center Advisor-Technology Manager](#). This is the Field Center Advisor-Technology Manager of the Program.
- [Lead Topic Manager](#). This is the Lead Topic Manager of the Program.

The browser's taskbar at the bottom shows the system tray with a clock displaying 5:00, a weather forecast for the week (Now: Sunny, 62 °F; Tue: 78 °F; Wed: 79 °F; Thu: 78 °F; Fri: 77 °F; Sat: 83 °F; Sun: 81 °F), and various system icons.

Guidelines describe user subprocesses.

The screenshot shows a Mozilla Firefox browser window with the address bar displaying <http://ehbs.org/ojp/library/Integration/PRs/Solicitation Development/Descri>. The page content includes a link to [Outreach Records](#) and a section titled **4. Guidelines**. Below this section, it states: "In this subprocess, we have the following Guidelines:" followed by a list of roles and their descriptions. The roles listed are: Solicitation Development Manager, Program Manager, Mission Directorate Representative, Field Center Program Manager, Field Center Advisor-Technology Manager, Lead Topic Manager, Participating Topic Manager, Mission Advisor, Potential Customer Representative, Procurement Manager, EHBs Developer, Organization Manager, and Overall Organizations Manager. A section titled **5. Others** follows, with the text: "In this subprocess, we have the following other tools:". The browser's taskbar at the bottom shows the system tray with weather information for various days.

[Outreach Records](#). These are used to represent Outreach Records.

4. Guidelines

In this subprocess, we have the following Guidelines:

- [Solicitation Development Manager](#). This is the manager of the Solicitation Development subprocess.
- [Program Manager](#). This is the manager of the Program.
- [Mission Directorate Representative](#). This is the Mission Directorate Representative of the Program.
- [Field Center Program Manager](#). This is the Field Center Program Manager of the Program.
- [Field Center Advisor-Technology Manager](#). This is the Field Center Advisor-Technology Manager of the Program.
- [Lead Topic Manager](#). This is the Lead Topic Manager of the Program.
- [Participating Topic Manager](#). This is the man Participating Topic Manager of the Program.
- [Mission Advisor](#). This is the Mission Advisor of the Program.
- [Potential Customer Representative](#). This is the Potential Customer Representative of the Program.
- [Procurement Manager](#). This is the Procurement Manager of the Program.
- [EHBs Developer](#). This is the Developer of the EHBs.
- [Organization Manager](#). This is the person managing the Organization.
- [Overall Organizations Manager](#). This is the person managing the overall Organizations.

5. Others

In this subprocess, we have the following other tools:

GP [Navigation icons] 5 Now: Sunny, 62 °F [Weather icons] Tue: 78 °F Wed: 79 °F Thu: 78 °F Fri: 77 °F Sat: 83 °F Sun: 81 °F

Subprocess Worksheets facilitate subprocess manager communication with process developers and participants.

Worksheet - Mozilla Firefox

file:///E:/Intro/summary/mock-ups/Worksheet.htm

Subprocess Worksheet

Subprocess: Solicitation Development

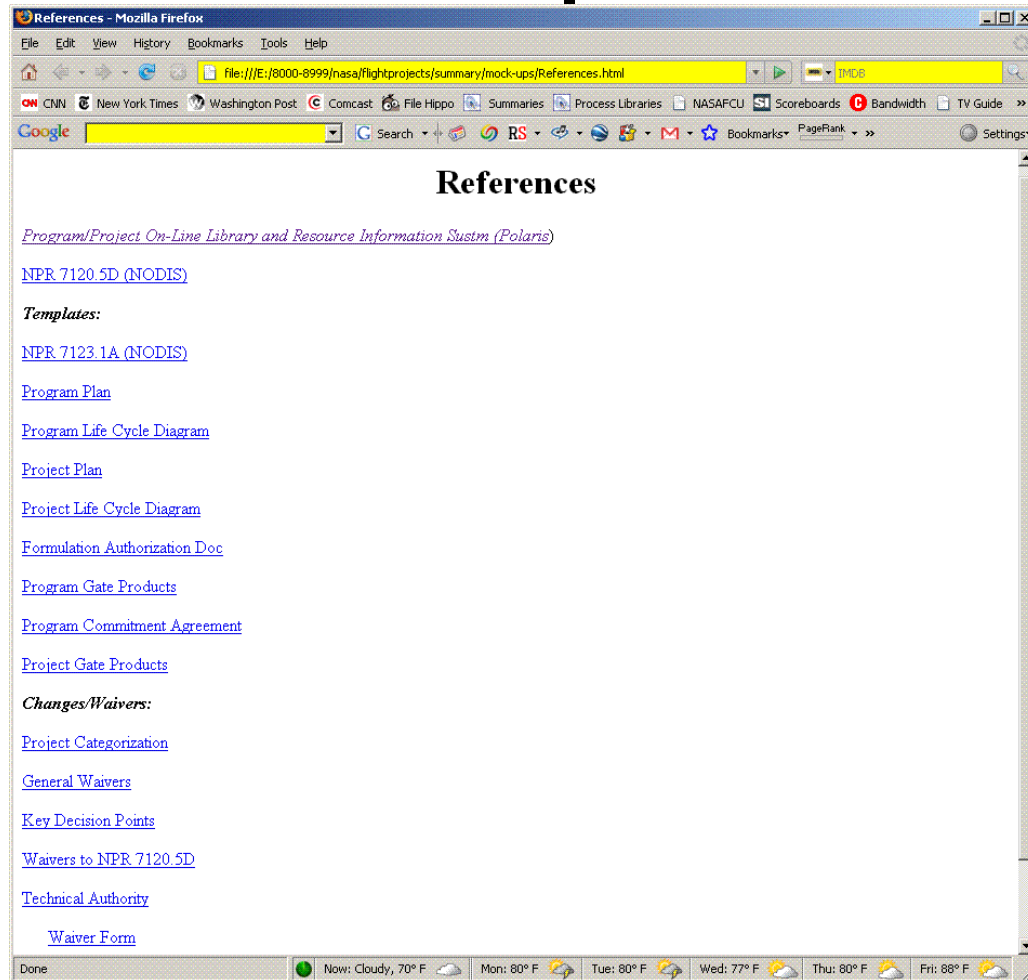
In this subprocess, we deal with the process of developing,, reviewing, and distributing the Solicitation..

Organization: Division C

| Task | Purpose | Suggested Roles | Task Lead(s) | Estimated Completion Date | Actual Completion Date | Documents | | | | | |
|-------------------------------------|--|--|--------------|---------------------------|------------------------|--|--|------------------|---------------------------|------------------------|---------------------------------|
| | | | | | | Document | Instructions and Samples | Document Lead(s) | Estimated Completion Date | Actual Completion Date | Document Location(s) |
| Administration | The purpose of this task is to administer Project Development . | Task Lead, Subtask Lead, Subtask Member, Reviewer, Approval Official, Project Manager, Documents Manager | James Green | 07/23/07 | 08/23/07 | Document Library | Instructions and Samples | James Green | 06/23/07 | 07/23/07 | Library: NS2034 |
| Critical Design Review (CDR) | The purpose of this task is to administer Critical Design Review (CDR).. | Task Lead, Subtask Lead, Subtask Member, Reviewer, Approval Official, Project Manager, Documents Manager | James Green | 06/23/07 | 06/23/07 | Critical Design Review (CDR)Documents | Instructions and Samples | James Green | 06/23/07 | 07/23/07 | Library: NS2034 |
| | | | | | | Draft Project Requirements Document | Instructions and Samples | James Green | 06/23/07 | 07/23/07 | Library: NS2034 |
| | | | | | | Project Plan | Instructions and Samples | James Green | 06/23/07 | 07/23/07 | Library: NS2034 |
| Resource Analysis Office | The purpose of this task is to administer Resource | Task Lead, Subtask Lead, Subtask Member, Reviewer, | James | | | Resource Analysis Office (RAO) Data Dump Documents | Instructions and Samples | James Green | 06/23/07 | 07/23/07 | Library: NS2034 |
| | | | | | | Project Plan | Instructions and Samples | James Green | 06/23/07 | 07/23/07 | Library: NS2034 |

Now: Sunny, 75° F Tue: 87° F Wed: 85° F Thu: 85° F Fri: 85° F Sat: 87° F Sun: 84° F

References list other related resources.



Credits acknowledge people's contributions.



Tools that can be focused on during stages- by tool.

Tools To Focus On During Stages. - Mozilla Firefox

File Edit View History Bookmarks Tools Help

ehbs.org/intro/summary/stages1.html

Tools To Focus On During Stages- By Tool.

| Tool | Process Developer | Process Participant |
|-------------------------|--|---|
| Descriptions: | Learn, Integrate, Test, Teach, Work Together | Learn, Integrate Documents Using Role Guidelines/EHBs, Test, Teach, Work Together |
| Plays: | Learn, Integrate, Test, Teach, Work Together | Learn, Integrate Documents Using Role Guidelines/EHBs, Test, Teach, Work Together |
| Documents: | Learn, Integrate, Test, Teach, Work Together | Learn, Integrate Documents Using Role Guidelines/EHBs, Test, Teach, Work Together |
| Role Guidelines/EHBs: | Learn, Integrate, Test, Teach, Work Together | Learn, Integrate Documents Using Role Guidelines/EHBs, Test, Teach, Work Together |
| Subprocesses Workbooks: | Learn, Integrate, Test, Teach, Work Together | Learn, Integrate Documents Using Role Guidelines/EHBs, Test, Teach, Work Together |
| References: | Learn, Integrate, Test, Teach, Work Together | Learn, Integrate Documents Using Role Guidelines/EHBs, Test, Teach, Work Together |
| Credits: | Learn, Integrate, Test, Teach, Work Together | Learn, Integrate Documents Using Role Guidelines/EHBs, Test, Teach, Work Together |

Tools that can be focused on during stages- by stage.

Tools To Focus On During Stages- By Stage.

| Stage | Process Developer | Process Participant |
|---------------|---|---|
| Learn | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. |
| Integrate | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. | Documents Using Role Guidelines/EHBs. |
| Test | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. |
| Teach | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. |
| Work Together | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. |

Objective:

Develop Internet-based tools to support the paperless documentation and management of complex distributed processes.

Subprocesses - Mozilla Firefox

File Edit View History Bookmarks Tools Help

Home Back Forward Reload Stop <http://lincoln.gsfc.nasa.gov/ojp/whatare/process.htm> Webster

Grants

| Product Realization Subprocesses | | | | | | | | |
|--|-----------------|--------------------------|------------|--------------------|---------------------|----------------|----------|---------------|
| Integrated Problems-Solutions Database | Planning Grants | Solicitation Development | Submission | Review & Selection | Negotiation & Award | Administration | Closeout | Post-Closeout |

(Potential Customers: State and Local Law Enforcement Organizations)

| Product Distribution Subprocesses | | | | | | | |
|--|------------------------|--|--------------------|------------------|--------------------------|--------------------|-------------------------|
| Integrated Problems-Solutions Database | Planning Distributions | Distribution Facility Solicitation Development | Problem Submission | Problem Handling | Agreement Administration | Agreement Closeout | Post-Agreement Closeout |

(Potential Customers: State and Local Law Enforcement Organizations)

| Support Subprocesses | | | | | | | | |
|----------------------|--|--|----------------------|-----------------------------------|-----------------------|----------|------------------------------------|----------------|
| Survey Management | Computer Systems Development and Evolution | Computer Systems Operations and Network Administration | Home Page Management | Education and Outreach Activities | Facilities Management | Security | Small Systems (Mac and PC) Support | Visualizations |

| Improvement Subprocesses | | |
|--------------------------|--------------|------------------|
| ISO 9001: 2000 | CMMI- Staged | CMMI- Continuous |

| Common Subprocesses | | | | | |
|-------------------------------------|--|--|------------------------------------|--------------------------------|----------------------------------|
| Organization Subprocess Formulation | Organization Subprocess Implementation | Organization Subprocess Customer Support | Organization Subprocess Evaluation | Organization Subprocess Update | Organization Subprocess Closeout |

GP 5 Now: Sunny, 82 °F Sat: 87 °F Sun: 85 °F Mon: 80 °F Tue: 85 °F Wed: 84 °F Thu: 81 °F

Organizations provide different views of the subprocesses, some of which may be proprietary.

The screenshot shows a Mozilla Firefox browser window with the following details:

- Browser Title:** US Department of Justice's (DOJ) - Mozilla Firefox
- Address Bar:** <http://lincoln.gsfc.nasa.gov/ojp/whatare/Organizations.htm>
- Page Title:** US Department of Justice's (DOJ) Office of Justice Programs (OJP) Grants Organizations

The page content is organized into four main sections, each with a yellow header and a list of subcategories in grey boxes:

- Product Realization Subprocesses Organizations**
 - Block Grants Office- State and local government applicants
 - Formula Grants Office- State and local government applicants
 - Discretionary Grants Office- State and local government applicants
 - Training Grants Office- State and local government applicants
 - Discretionary Grants Office- Non-government applicants
 - Training Grants Office- Non-government applicants
- Product Distribution Subprocesses Organizations**
 - Block Grants Office- State and local government applicants
 - Formula Grants Office- State and local government applicants
 - Discretionary Grants Office- State and local government applicants
 - Training Grants Office- State and local government applicants
 - Discretionary Grants Office- Non-government applicants
 - Training Grants Office- Non-government applicants
- Support Subprocesses Organizations**
 - Support Contractor A
 - Support Contractor B
 - Support Contractor C
- Improvement Subprocesses Organizations**
 - ISO 9001: 2000 Implementation Contractor

The Windows taskbar at the bottom shows the following elements:

- Taskbar Title: Organizations - Paint
- Taskbar Icons: US Department of Jus..., Internet Explorer, Firefox, Chrome, and various system icons.
- System Tray: Weather icons and a clock.

Organizations execute the eight “Play Development” stages.

- 1) summarizing (descriptions),**
- 2) playwriting (outlines),**
- 3) staging (mockups),**
- 4) dress rehearsal (implementations),**
- 5) performance (implementations),**
- 6) evaluations (implementations),**
- 7) revisions (outlines, mockups, implementations),**
- and**
- 8) closing.**

People in organizations provide different views of the subprocesses



**Subprocess
Documentor's
View**



**Subprocess Teacher's,
Manager's, Implementor's
and Participant's Views**

Organizations generate Subprocess Life-Cycle* Views

- Organization subprocess teachers want to quickly learn, integrate, test, and teach their own views of their subprocesses. (Critical)
- Organization subprocess documentors want to quickly learn, integrate, test, and teach their own views of their subprocesses. (Critical)
- Organization subprocess managers want to quickly learn, integrate, test, and teach their own views of their subprocesses. (Critical)
- Organization subprocess implementors want to quickly learn, integrate, test, and teach their own views of their subprocesses. (Critical)
- Organization subprocess participants want to quickly learn, integrate, and perform tasks that are part of their views. (Critical)
- Organization subprocess managers want to quickly monitor execution of tasks that are part of their views.
- Organization subprocess teachers, documentors, managers, implementors, and participants want to quickly improve, test, and teach their subprocesses.
- Organization subprocess teachers, documentors, managers, implementors, and participants want to quickly improve, test, and teach using other organization's views.
- Organization subprocess teachers, documentors, managers, implementors, and participants become hurt/angry when their views are not supported.
- Organization subprocess implementors want to quickly update, test, and teach tools that help facilitate execution of their subprocesses.
- Organization subprocess teachers, documentors, managers, implementors, and participants want to quickly leave when their views continue not to be supported.

* Also, called the "Universal Subprocess".

The "Game of Telephone" Syndrome: Where People Pass-On Only Parts of the "Message"



Overview of how editable and cost-saving process documentation tools can solve problems.

| Problem | Solution |
|--|---|
| <p>Develop Internet-based tools to support the paperless documentation and management of complex distributed processes.</p> | <p>Editable process documentation tools can be tailored to each subprocess.</p> |
| <p>Organizations provide different views of the subprocesses.</p> | <p>Editable process documentation tools can be tailored to reflect different organization's views of the subprocess.</p> |
| <p>Organizations execute the eight "play development" stages.</p> | <p>Editable process documentation tools can be tailored to reflect the eight "play development" stages.</p> |
| <p>People in organizations provide different views of the subprocesses.</p> | <p>Editable process documentation tools can be tailored to communicate different people's views of the subprocess.</p> |
| <p>Organizations generate Subprocess Life-Cycle Views.</p> | <p>Editable process documentation tools can be tailored to reflect different Life-Cycle views of the subprocess.</p> |
| <p>The "Game of Telephone" Syndrome: Where People Pass-On Only Parts of the "Message".</p> | <p>Editable process documentation tools can be tailored to layer below different people's views of the subprocess.</p> |

Solution: Process Libraries maintain organization's views of the subprocesses.

Views

Total 11 Entries
Classification: **Product Realization Subprocesses** (T4-00-00-00)
Subprocess: **Solicitation Development** (T4-3-00-00)

[Create View](#)

| View | Steps |
|--|--|
| Block Grants Office- State and local government applicants Lee, Geoff (geoff.lee@doj.gov) Fetch | Update Copy Delete |
| Formula Grants Office- State and local government applicants Bogue, Rodney (rod.bogue@doj.gov) Fetch | Update Copy Delete |
| Discretionary Grants Office- State and local government applicants Kim, Walter S. (walter.s.kim@doj.gov) Fetch | Update Copy Delete |
| Training Grants Office- State and local government applicants Chern, Dr. E. James (Engmin.J.Chern@doj.gov) Fetch | Update Copy Delete |
| Discretionary Grants Office- Non-government applicants Ray, Carl G. (carl.g.ray@doj.gov) Fetch | Update Copy Delete |
| Training Grants Office- Non-government applicants Schober, Wayne R. (Wayne.R.Schober@pl.doj.gov) Fetch | Update Copy Delete |

Plays describe subprocess execution.



The screenshot shows a Mozilla Firefox browser window with the following content:

3. Guidelines Development

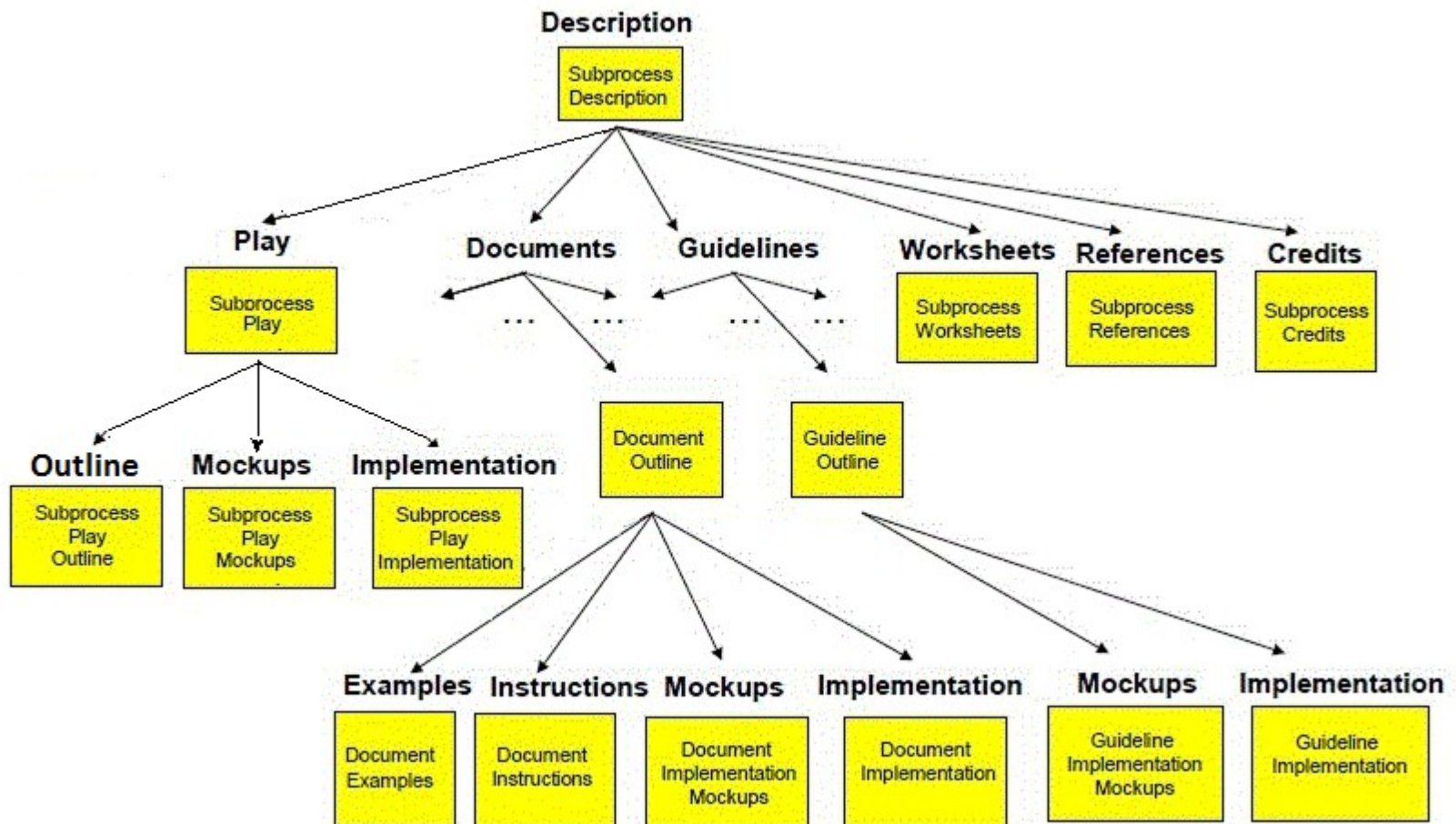
- Register, Assign, Notify Participants-
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 - [Develop Guidelines](#)
 - [Notify Reviewers to Review Guidelines](#)
- [Program Manager](#)
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- [Mission Directorate Representative,](#)
- [Field Center Program Manager:](#)
 - [Review Guidelines](#)

4. Topic Development

- Develop Topics-
- [Mission Directorate Representative \(Lead\)](#)
- [Field Center Program Manager,](#)
- [Field Center Grants Manager:](#)
 - [Read Guidelines](#)
 - [Add/Update/Delete Topics](#)
 - [Re-number/Move Topics](#)
- Register, Assign, Notify Topic Managers-
- [Mission Directorate Representative \(Co-Lead\)](#)
- [Field Center Program Manager \(Co-Lead\)](#)
- [Field Center Grants Manager:](#)
 - [Register Topic Manager](#)
 - [Assign Topic Manager](#)
- Update Topic Descriptions-
- [Topic Manager \(Co-Lead\)](#)

The browser window includes a menu bar (File, Edit, View, History, Bookmarks, Tools, Help), a search bar, and a taskbar at the bottom showing the date (5) and weather forecast for the week.

Our basic approach is to wrap organization's subprocesses in a common envelope containing “communication vehicles” that facilitate intra- and inter-organization communication.



Tools that can be focused on during stages- by tool.

Tools To Focus On During Stages. - Mozilla Firefox

File Edit View History Bookmarks Tools Help

ehbs.org/intro/summary/stages1.html

Tools To Focus On During Stages- By Tool.

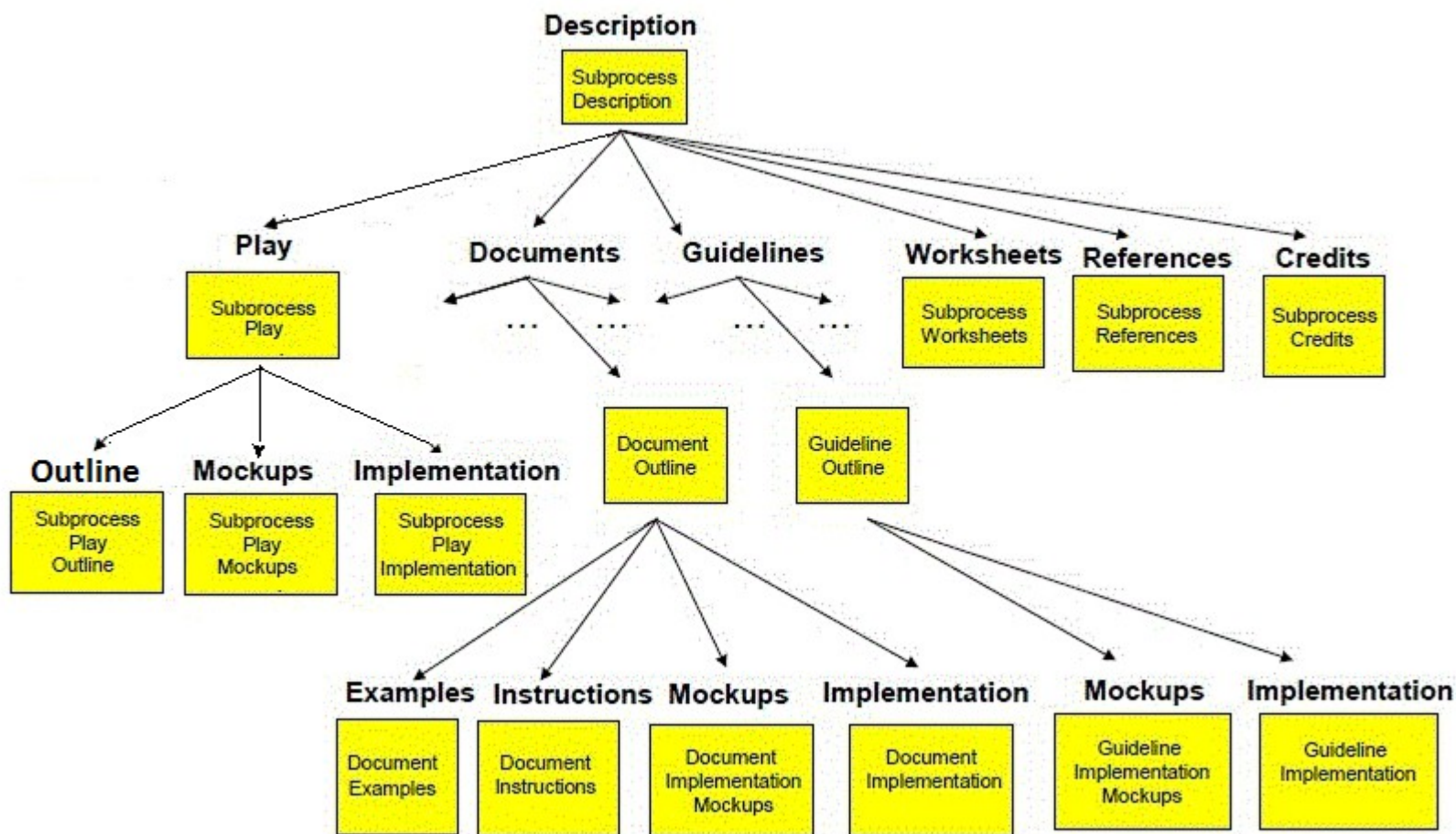
| Tool | Process Developer | Process Participant |
|-------------------------|--|---|
| Descriptions: | Learn, Integrate, Test, Teach, Work Together | Learn, Integrate Documents Using Role Guidelines/EHBs, Test, Teach, Work Together |
| Plays: | Learn, Integrate, Test, Teach, Work Together | Learn, Integrate Documents Using Role Guidelines/EHBs, Test, Teach, Work Together |
| Documents: | Learn, Integrate, Test, Teach, Work Together | Learn, Integrate Documents Using Role Guidelines/EHBs, Test, Teach, Work Together |
| Role Guidelines/EHBs: | Learn, Integrate, Test, Teach, Work Together | Learn, Integrate Documents Using Role Guidelines/EHBs, Test, Teach, Work Together |
| Subprocesses Workbooks: | Learn, Integrate, Test, Teach, Work Together | Learn, Integrate Documents Using Role Guidelines/EHBs, Test, Teach, Work Together |
| References: | Learn, Integrate, Test, Teach, Work Together | Learn, Integrate Documents Using Role Guidelines/EHBs, Test, Teach, Work Together |
| Credits: | Learn, Integrate, Test, Teach, Work Together | Learn, Integrate Documents Using Role Guidelines/EHBs, Test, Teach, Work Together |

Tools that can be focused on during stages- by stage.

Tools To Focus On During Stages- By Stage.

| Stage | Process Developer | Process Participant |
|---------------|---|---|
| Learn | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. |
| Integrate | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. | Documents Using Role Guidelines/EHBs. |
| Test | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. |
| Teach | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. |
| Work Together | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. |

For each subprocess, an “Integration View” is the integration or combination of other subprocess views. An “Integration View” facilitates intra- and inter-organization communication.



Tools that can be focused on during stages- by tool.

Tools To Focus On During Stages. - Mozilla Firefox

File Edit View History Bookmarks Tools Help

ehbs.org/intro/summary/stages1.html

Google

Tools To Focus On During Stages- By Tool.

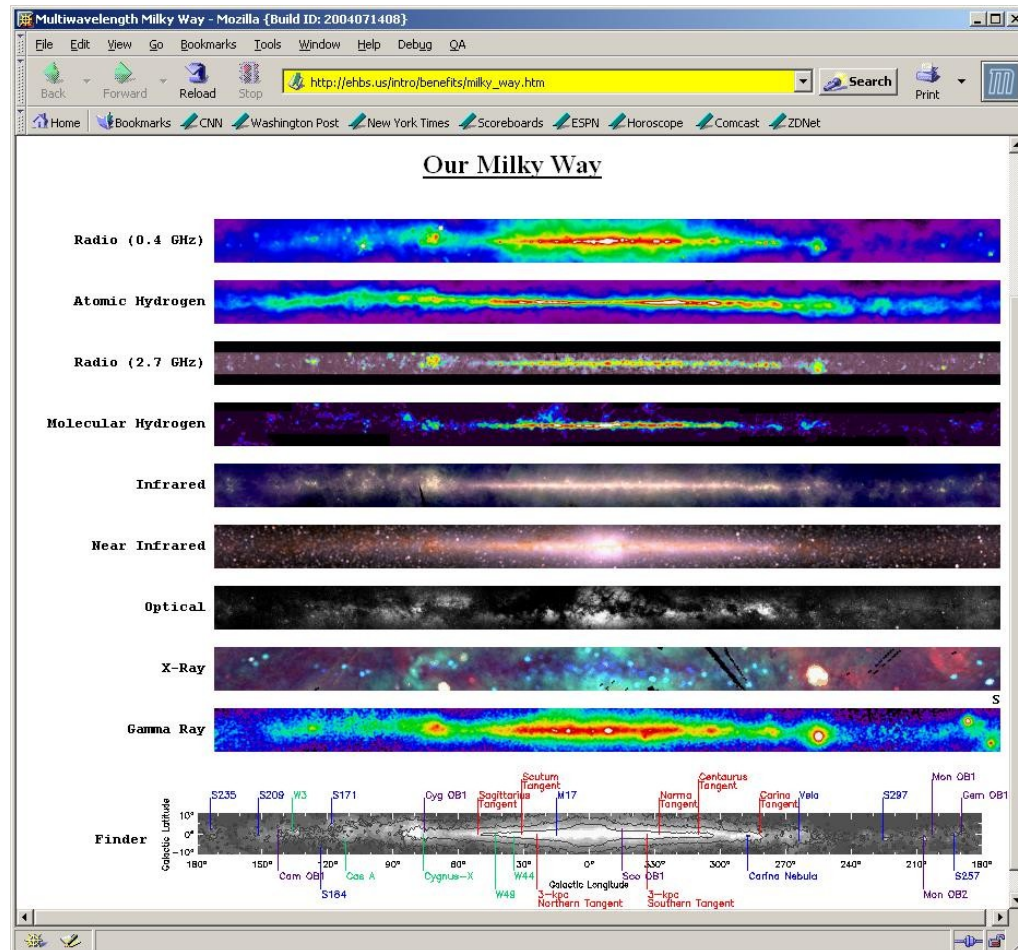
| Tool | Process Developer | Process Participant |
|--|--|--|
| Descriptions | Learn, Integrate, Test, Teach, Work Together | Learn, Integrate Documents: Using Role Guidelines: ZHB, Test, Teach, Work Together |
| Plays | Learn, Integrate, Test, Teach, Work Together | Learn, Integrate Documents: Using Role Guidelines: ZHB, Test, Teach, Work Together |
| Documents (Format, Instructions, Samples) | Learn, Integrate, Test, Teach, Work Together | Learn, Integrate Documents: Using Role Guidelines: ZHB, Test, Teach, Work Together |
| Role Guidelines: ZHB | Learn, Integrate, Test, Teach, Work Together | Learn, Integrate Documents: Using Role Guidelines: ZHB, Test, Teach, Work Together |
| Subprocess Worksheets | Learn, Integrate, Test, Teach, Work Together | Learn, Integrate Documents: Using Role Guidelines: ZHB, Test, Teach, Work Together |
| References | Learn, Integrate, Test, Teach, Work Together | Learn, Integrate Documents: Using Role Guidelines: ZHB, Test, Teach, Work Together |
| Credits | Learn, Integrate, Test, Teach, Work Together | Learn, Integrate Documents: Using Role Guidelines: ZHB, Test, Teach, Work Together |

Tools that can be focused on during stages- by stage.

Tools To Focus On During Stages- By Stage.

| Stage | Process Developer | Process Participant |
|---------------|---|---|
| Learn | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. |
| Integrate | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. | Documents Using Role Guidelines/EHBs. |
| Test | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. |
| Teach | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. |
| Work Together | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. |

We believe that to truly understand one's universe, one must see it thru multiple “eyes” and also have tools to “communicate” these views.





Process Libraries (PLs) and Electronic Handbooks (EHBs) are where Shakespeare meets Freud.



- In Process Libraries (PLs), subprocesses are represented as "plays" where "actors" communicate thru the Internet. Each organization puts on its own "productions". For each role, Electronic Handbooks (EHBs) (also called Guidelines) guide "actors" thru their parts. Managers are "directors" using Worksheets as learning/management tools. Documentors serve as "playwrights". [Shakespearean]
- Organizations are represented as "families" having "multiple personalities". Subprocess "plays" and its "components" provide communication vehicles between members of the same family, different families, and families from different subprocesses. Documentors also serve as "family therapists". [Freudian]

All the world's a stage ...

Jaques:

**All the world's a stage,
And all the men and women merely players;
They have their exits and their entrances,
And one man in his time plays many parts,
His acts being seven ages.**

William Shakespeare

As You Like It, Act 2, Scene 7.

The approach uses a modernization of the Socratic Method or Dialogue to gain consensus between Teachers, Documentors, Managers, Implementors, and Participants.



Theatre of Dionysus- Athens, Greece



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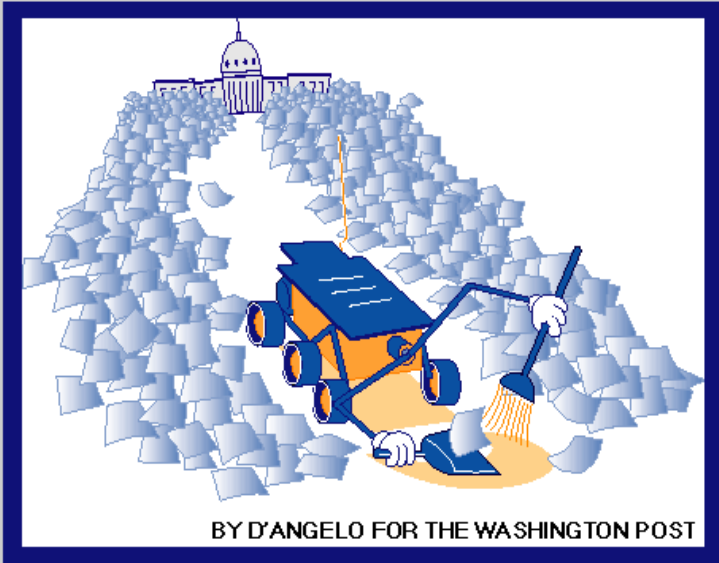
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