

Federal Agencies Electronic Handbooks (EHBs) Management Using Process Libraries and Electronic Handbooks

(Where Shakespeare Meets Freud)



Quick Summary



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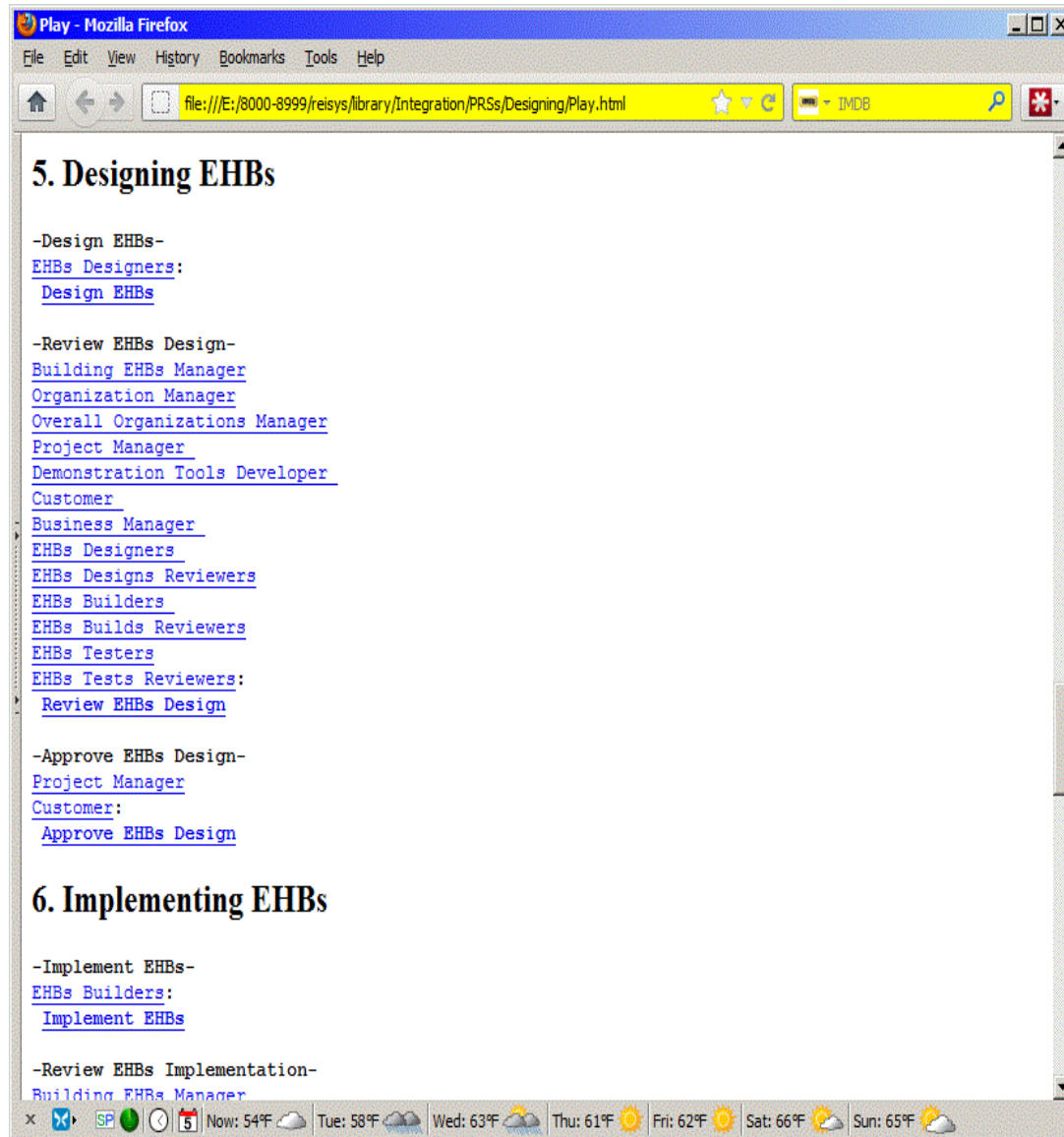
The Bottom Line:

We believe that to truly understand one's universe, one must see it thru multiple “eyes” and also have tools to “communicate” these views.

To do this, we propose editable and cost-saving process documentation “plays” for process developers and participants to help them quickly and effectively learn, integrate, test, teach, and work together.

These “plays” may be added to new or existing systems.

Plays describe subprocess execution.



The screenshot shows a Mozilla Firefox browser window with the following content:

5. Designing EHBs

-Design EHBs-
[EHBs Designers:](#)
[Design EHBs](#)

-Review EHBs Design-
[Building EHBs Manager](#)
[Organization Manager](#)
[Overall Organizations Manager](#)
[Project Manager](#)
[Demonstration Tools Developer](#)
[Customer](#)
[Business Manager](#)
[EHBs Designers](#)
[EHBs Designs Reviewers](#)
[EHBs Builders](#)
[EHBs Builds Reviewers](#)
[EHBs Testers](#)
[EHBs Tests Reviewers:](#)
[Review EHBs Design](#)

-Approve EHBs Design-
[Project Manager](#)
[Customer:](#)
[Approve EHBs Design](#)

6. Implementing EHBs

-Implement EHBs-
[EHBs Builders:](#)
[Implement EHBs](#)

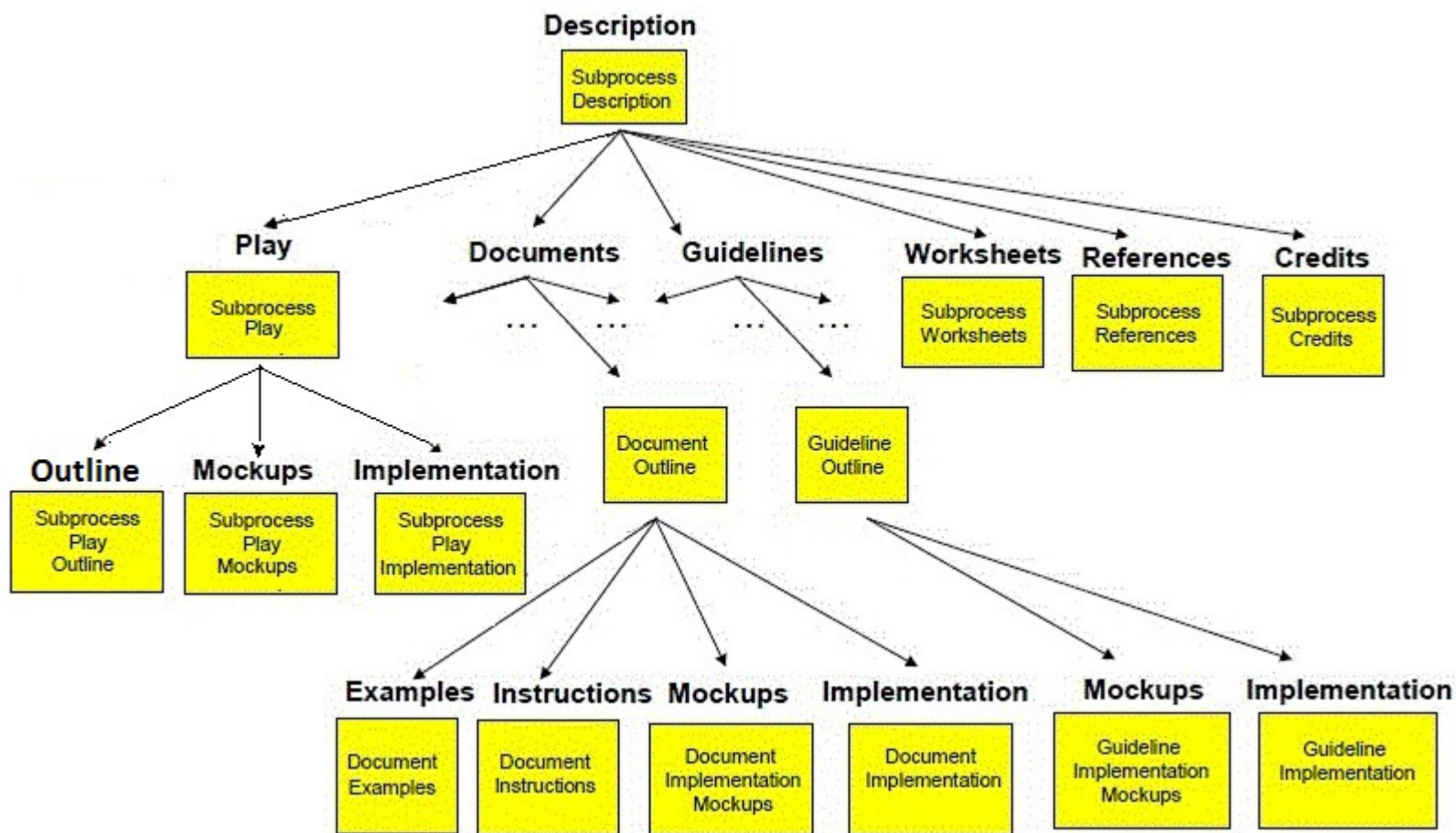
-Review EHBs Implementation-
[Building EHBs Manager](#)

The browser window also shows the address bar with the file path: `file:///E:/8000-8999/reisys/library/Integration/PRs/Designing/Play.html`. The status bar at the bottom displays the date and time as "Now: 54°F" and a weather forecast for the following days.

Benefits:

- Facilitates the collection of system and organizational requirements,**
- Does not anger/upset people whose opinions are heard,**
and
- Increases the interaction between managers, process developers, and participants.**

For each subprocess, an “Integration View” is the integration or combination of other subprocess views. An “Integration View” facilitates intra- and inter-organization communication.



All the world's a stage ...

Jaques:

**All the world's a stage,
And all the men and women merely players;
They have their exits and their entrances,
And one man in his time plays many parts,
His acts being seven ages.**

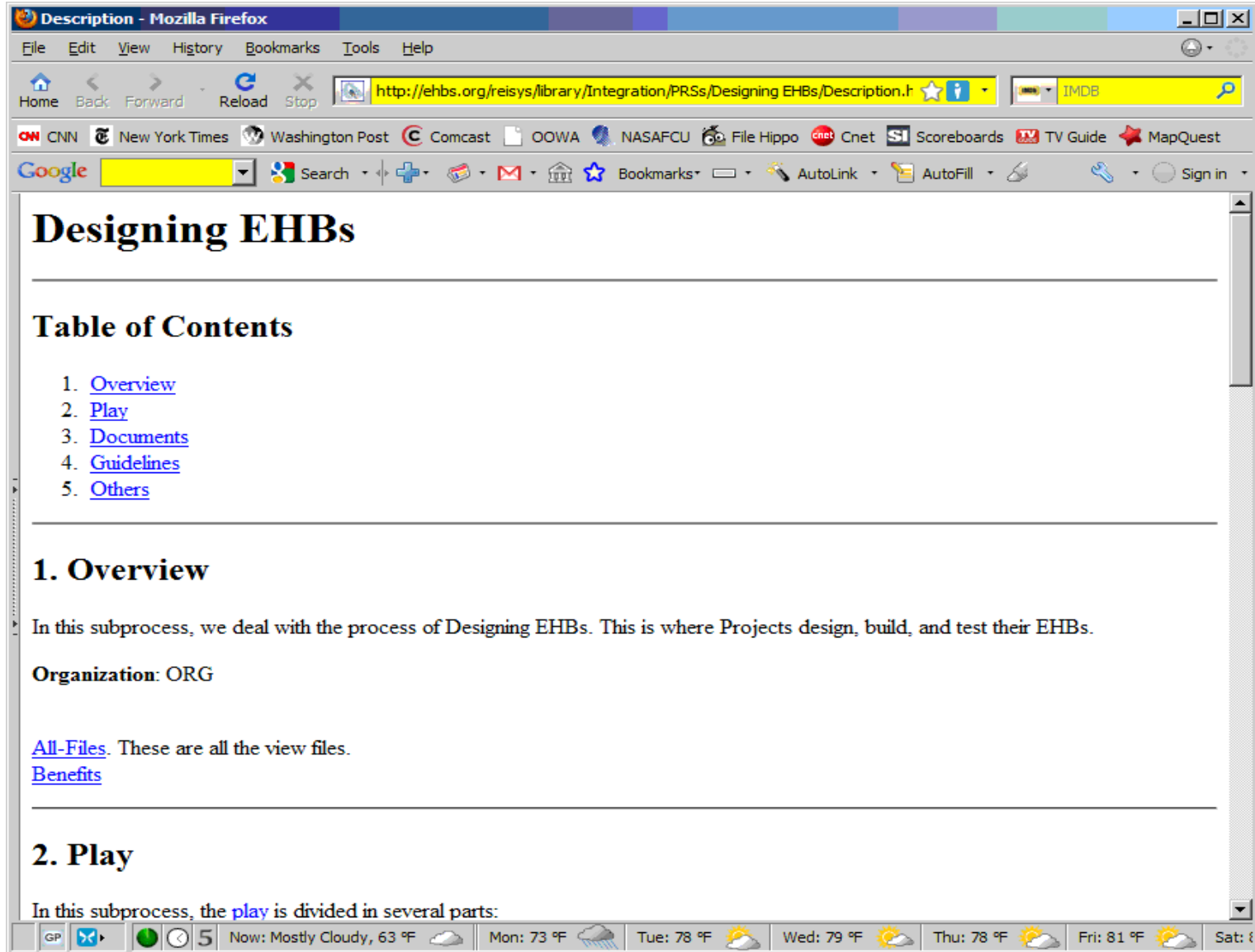
William Shakespeare

As You Like It, Act 2, Scene 7.

The approach uses a modernization of the Socratic Method or Dialogue to gain consensus between Teachers, Documentors, Managers, Implementors, and Participants.



Descriptions summarize subprocesses.



The screenshot shows a Mozilla Firefox browser window with the address bar displaying <http://ehbs.org/reisys/library/Integration/PRs/Designing EHBs/Description.I>. The page content includes:

Designing EHBs

Table of Contents

1. [Overview](#)
2. [Play](#)
3. [Documents](#)
4. [Guidelines](#)
5. [Others](#)

1. Overview

In this subprocess, we deal with the process of Designing EHBs. This is where Projects design, build, and test their EHBs.

Organization: ORG

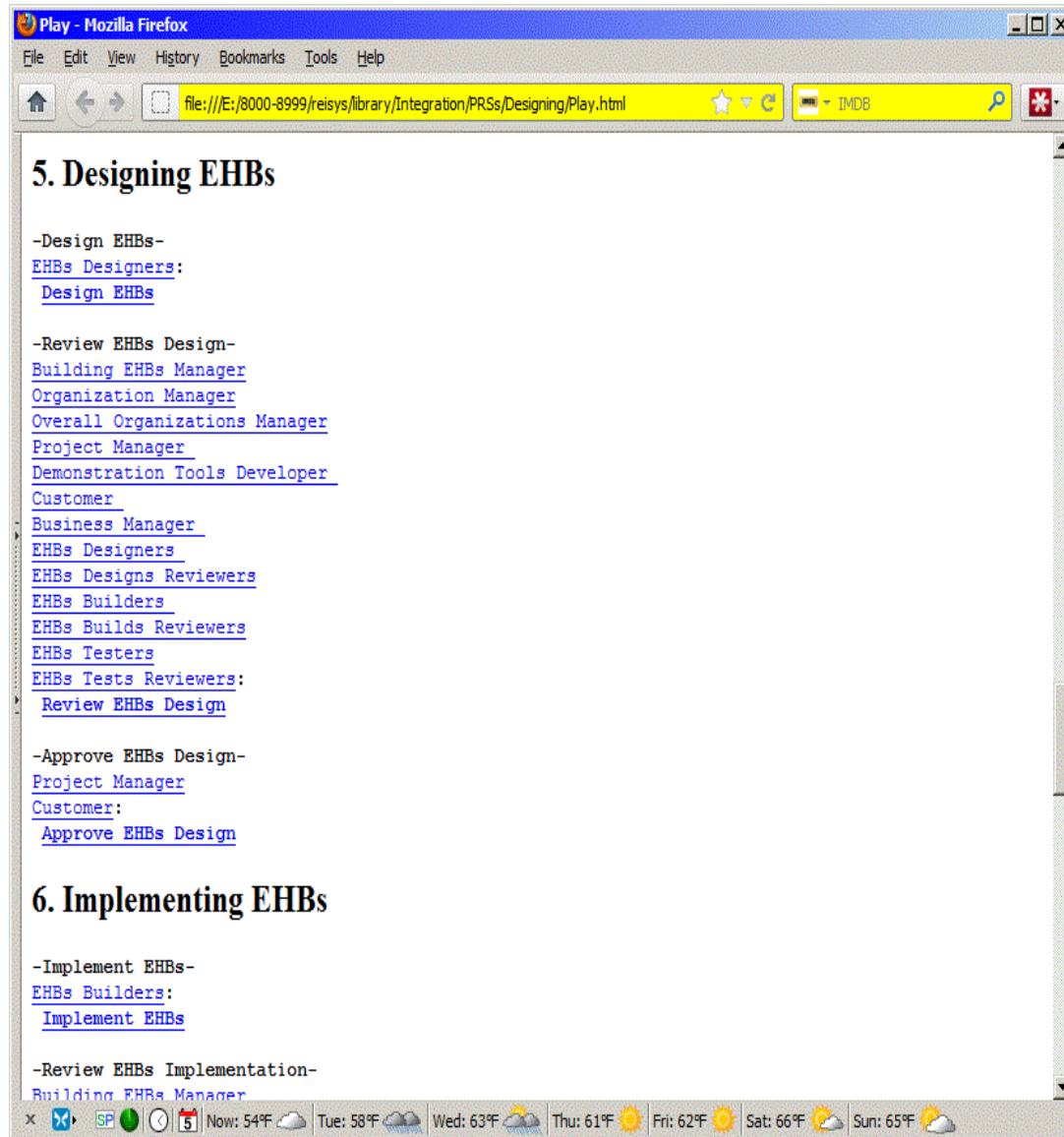
[All-Files](#). These are all the view files.
[Benefits](#)

2. Play

In this subprocess, the [play](#) is divided in several parts:

The browser's taskbar at the bottom shows the system tray with icons for GP, a green circle, a clock, and a weather forecast for the week: Now: Mostly Cloudy, 63 °F; Mon: 73 °F; Tue: 78 °F; Wed: 79 °F; Thu: 78 °F; Fri: 81 °F; Sat: 81 °F.

Plays describe subprocess execution.



The screenshot shows a Mozilla Firefox browser window with the following content:

5. Designing EHBs

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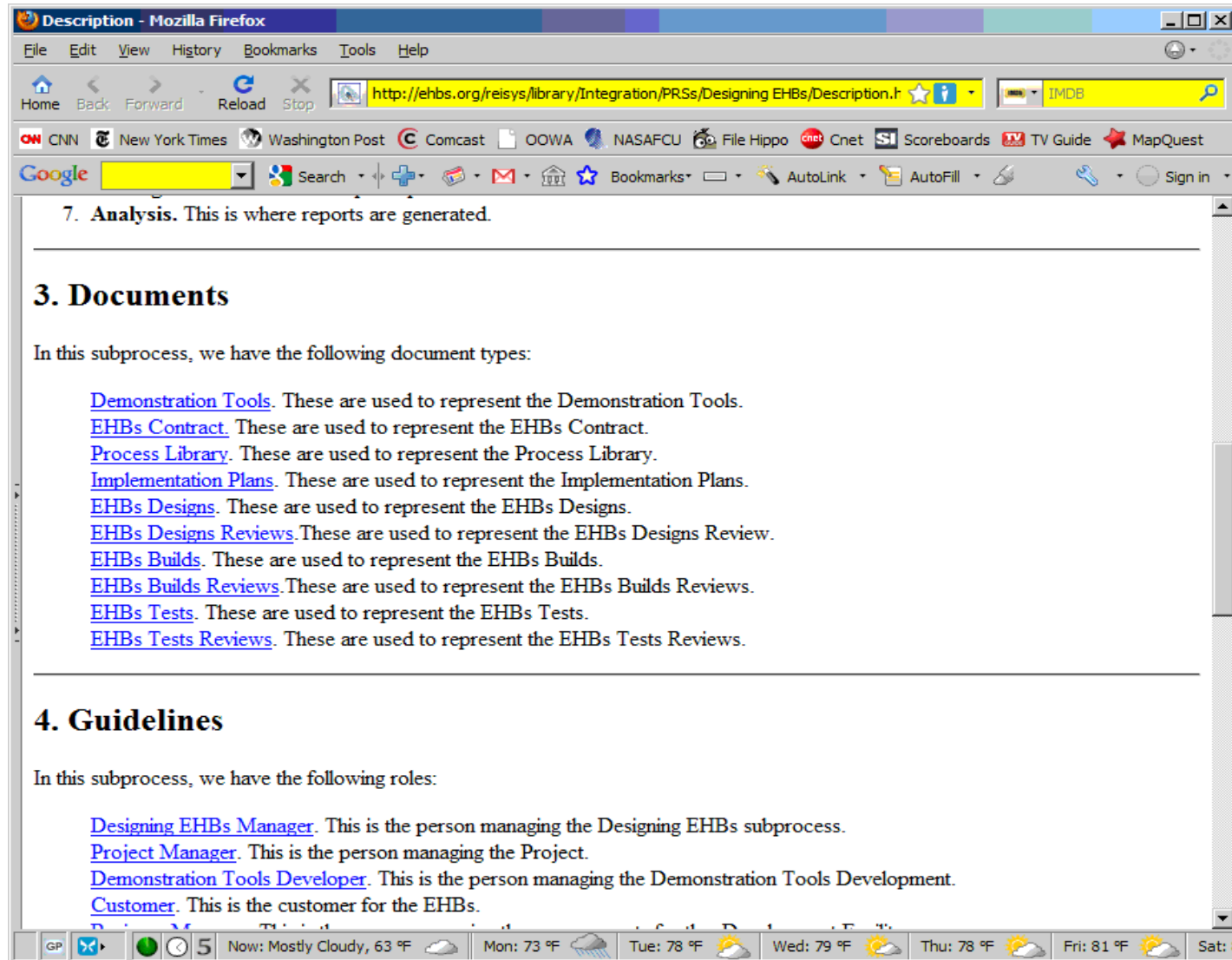
6. Implementing EHBs

-Implement EHBs-
[EHBs Builders:](#)
[Implement EHBs](#)

-Review EHBs Implementation-
[Building EHBs Manager](#)

The browser window also shows the address bar with the file path: `file:///E:/8000-8999/reisys/library/Integration/PRSS/Designing/Play.html`. The status bar at the bottom displays the current date and time as "Now: 54°F" and a weather forecast for the following days: Tue: 58°F, Wed: 63°F, Thu: 61°F, Fri: 62°F, Sat: 66°F, Sun: 65°F.

Documents describe subprocess data.



7. **Analysis.** This is where reports are generated.

3. Documents

In this subprocess, we have the following document types:

- [Demonstration Tools](#). These are used to represent the Demonstration Tools.
- [EHBs Contract](#). These are used to represent the EHBs Contract.
- [Process Library](#). These are used to represent the Process Library.
- [Implementation Plans](#). These are used to represent the Implementation Plans.
- [EHBs Designs](#). These are used to represent the EHBs Designs.
- [EHBs Designs Reviews](#). These are used to represent the EHBs Designs Review.
- [EHBs Builds](#). These are used to represent the EHBs Builds.
- [EHBs Builds Reviews](#). These are used to represent the EHBs Builds Reviews.
- [EHBs Tests](#). These are used to represent the EHBs Tests.
- [EHBs Tests Reviews](#). These are used to represent the EHBs Tests Reviews.

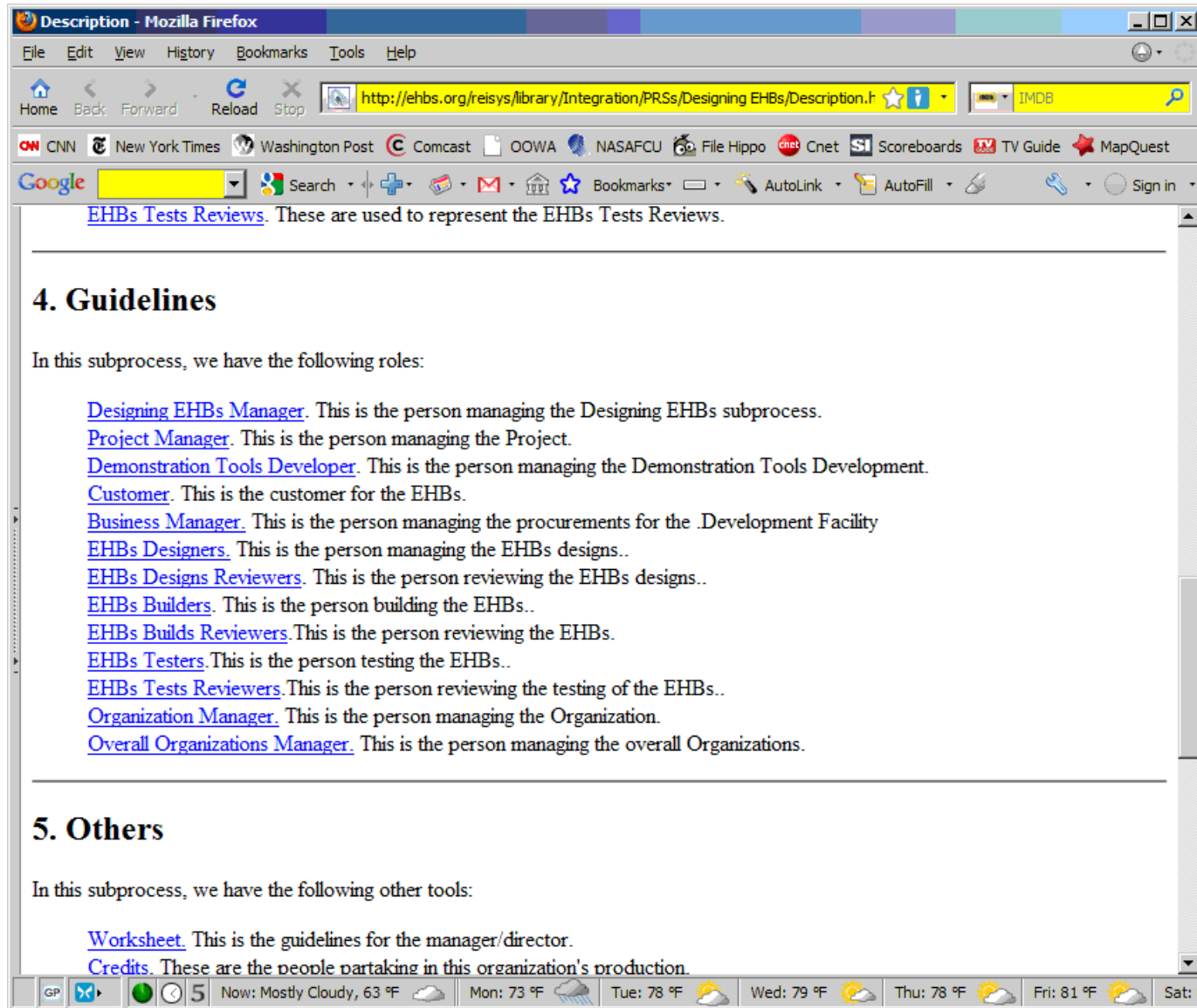
4. Guidelines

In this subprocess, we have the following roles:

- [Designing EHBs Manager](#). This is the person managing the Designing EHBs subprocess.
- [Project Manager](#). This is the person managing the Project.
- [Demonstration Tools Developer](#). This is the person managing the Demonstration Tools Development.
- [Customer](#). This is the customer for the EHBs.

The screenshot shows a Mozilla Firefox browser window with the address bar containing the URL <http://ehbs.org/reisys/library/Integration/PRs/Designing EHBs/Description.r>. The browser interface includes a menu bar (File, Edit, View, History, Bookmarks, Tools, Help), a navigation bar (Home, Back, Forward, Reload, Stop), and a toolbar with various icons for search, mail, and other services. The main content area displays the text described above. The Windows taskbar at the bottom shows the system clock and weather information for the current day and the following days.

Guidelines describe user subprocesses.



The screenshot shows a Mozilla Firefox browser window with the address bar displaying <http://ehbs.org/reisys/library/Integration/PRs/Designing EHBs/Description.l>. The page content includes a link to [EHBs Tests Reviews](#) and a section titled "4. Guidelines".

[EHBs Tests Reviews](#). These are used to represent the EHBs Tests Reviews.

4. Guidelines

In this subprocess, we have the following roles:

- [Designing EHBs Manager](#). This is the person managing the Designing EHBs subprocess.
- [Project Manager](#). This is the person managing the Project.
- [Demonstration Tools Developer](#). This is the person managing the Demonstration Tools Development.
- [Customer](#). This is the customer for the EHBs.
- [Business Manager](#). This is the person managing the procurements for the .Development Facility
- [EHBs Designers](#). This is the person managing the EHBs designs..
- [EHBs Designs Reviewers](#). This is the person reviewing the EHBs designs..
- [EHBs Builders](#). This is the person building the EHBs..
- [EHBs Builds Reviewers](#). This is the person reviewing the EHBs.
- [EHBs Testers](#). This is the person testing the EHBs..
- [EHBs Tests Reviewers](#). This is the person reviewing the testing of the EHBs..
- [Organization Manager](#). This is the person managing the Organization.
- [Overall Organizations Manager](#). This is the person managing the overall Organizations.

5. Others

In this subprocess, we have the following other tools:

- [Worksheet](#). This is the guidelines for the manager/director.
- [Credits](#). These are the people partaking in this organization's production.

The browser's status bar at the bottom shows the system clock as 5:05 and the date as Saturday, with weather forecasts for the following days: Monday (73°F), Tuesday (78°F), Wednesday (79°F), Thursday (78°F), Friday (81°F), and Saturday.

Subprocess Worksheets facilitate subprocess manager communication with process developers and participants.

Worksheet - Mozilla Firefox

file:///E:/8000-8999/reisys/summary/mock-ups/Worksheet.htm

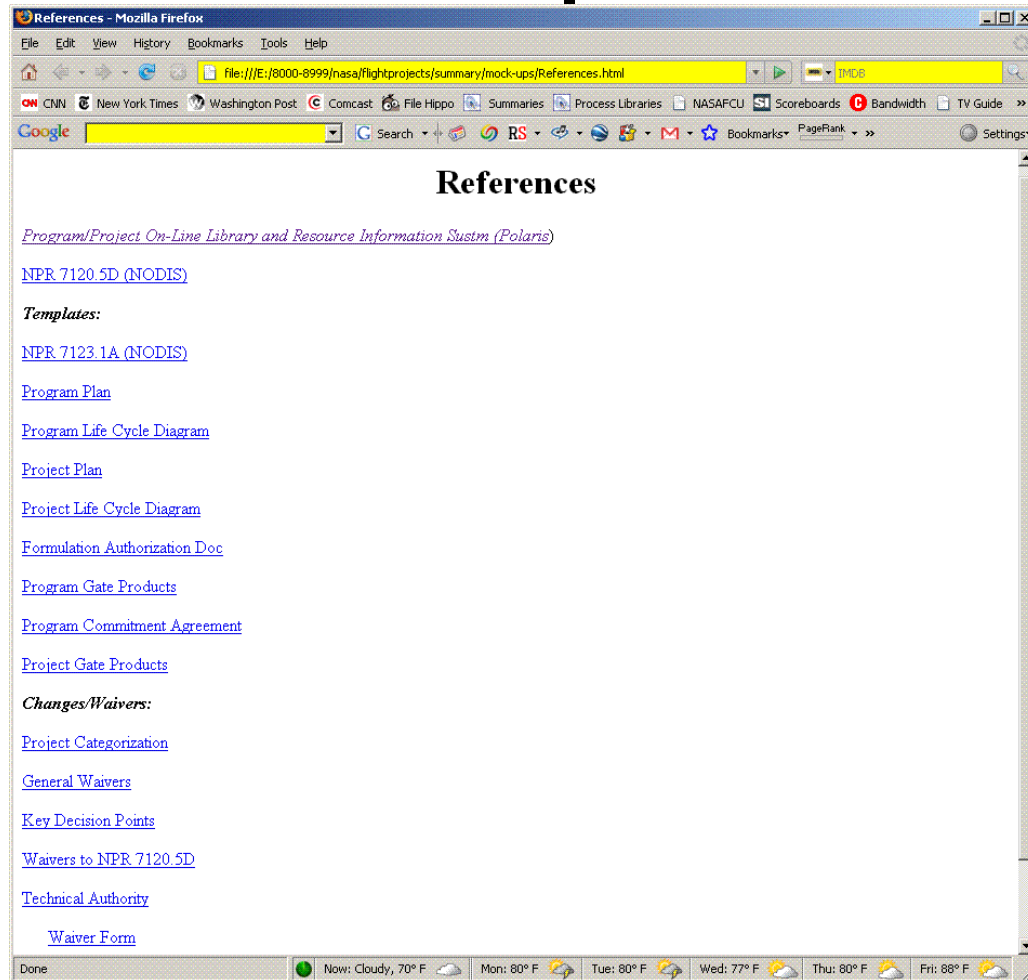
Subprocess Worksheet

Subprocess: Designing EHBs
Purpose: The purpose of this subprocess is to design EHBs.
Organization: NASA SBIR/STTR Program

| Task | Purpose | Suggested Roles | Task Lead(s) | Estimated Completion Date | Actual Completion Date | Documents | | | | | |
|-----------------------|---|--|--------------|---------------------------|------------------------|-------------------------------------|--|------------------|---------------------------|------------------------|---------------------------------|
| | | | | | | Document | Instructions and Samples | Document Lead(s) | Estimated Completion Date | Actual Completion Date | Document Location(s) |
| Administration | The purpose of this task is to administer the design of EHBs. | Task Lead, Subtask Lead, Subtask Member, Reviewer, Approval Official, Project Manager, Documents Manager | James Green | 07/23/07 | 08/23/07 | Document Library | Instructions and Samples | James Green | 06/23/07 | 07/23/07 | Library: NS2034 |
| Planning | The purpose of this task is to plan the design of EHBs. | Task Lead, Subtask Lead, Subtask Member, Reviewer, Approval Official, Project Manager, Documents Manager | James Green | 06/23/07 | 06/23/07 | Planning Document | Instructions and Samples | James Green | 06/23/07 | 07/23/07 | Library: NS2034 |
| | | | | | | Draft Project Requirements Document | Instructions and Samples | James Green | 06/23/07 | 07/23/07 | Library: NS2034 |
| | | | | | | Project Plan | Instructions and Samples | James Green | 06/23/07 | 07/23/07 | Library: NS2034 |
| Designing EHBs | The purpose of this task is to design the EHBs. | Task Lead, Subtask Lead, Subtask Member, Reviewer, Approval Official, Project Manager, Documents Manager | James Green | 07/23/07 | 07/23/07 | Design Document | Instructions and Samples | James Green | 06/23/07 | 07/23/07 | Library: NS2034 |
| | | | | | | Project Plan | Instructions and Samples | James Green | 06/23/07 | 07/23/07 | Library: NS2034 |
| | | | | | | Review Forms | Instructions and Samples | James Green | 06/23/07 | 07/23/07 | Library: NS2034 |
| | | | | | | Approval Forms | Instructions and Samples | James Green | 06/23/07 | 07/23/07 | Library: NS2034 |
| | | | | | | Development Document | Instructions and | James Green | 06/23/07 | 07/23/07 | Library: NS2034 |

Do... Now: Sunny, 75° F Tue: 87° F Wed: 85° F Thu: 85° F Fri: 85° F Sat: 87° F Sun: 84° F

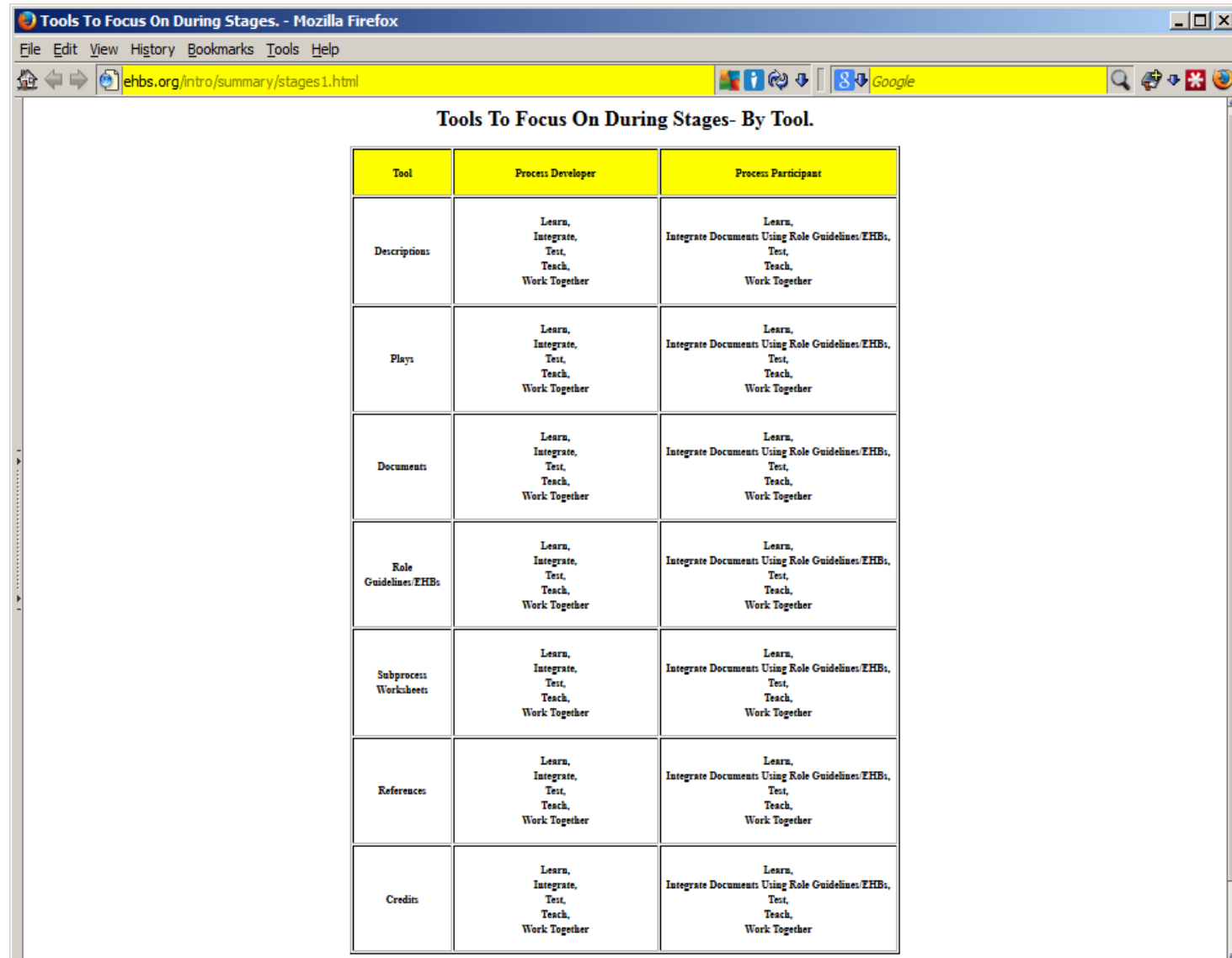
References list other related resources.



Credits acknowledge people's contributions.



Tools that can be focused on during stages- by tool.



The screenshot shows a Mozilla Firefox browser window with the address bar displaying ehbs.org/intro/summary/stages1.html. The page content features a table with the following structure:

| Tool | Process Developer | Process Participant |
|-------------------------|--|---|
| Descriptions: | Learn, Integrate, Test, Teach, Work Together | Learn, Integrate Documents Using Role Guidelines/EHBs, Test, Teach, Work Together |
| Plays: | Learn, Integrate, Test, Teach, Work Together | Learn, Integrate Documents Using Role Guidelines/EHBs, Test, Teach, Work Together |
| Documents: | Learn, Integrate, Test, Teach, Work Together | Learn, Integrate Documents Using Role Guidelines/EHBs, Test, Teach, Work Together |
| Role Guidelines/EHBs: | Learn, Integrate, Test, Teach, Work Together | Learn, Integrate Documents Using Role Guidelines/EHBs, Test, Teach, Work Together |
| Subprocesses Workbooks: | Learn, Integrate, Test, Teach, Work Together | Learn, Integrate Documents Using Role Guidelines/EHBs, Test, Teach, Work Together |
| References: | Learn, Integrate, Test, Teach, Work Together | Learn, Integrate Documents Using Role Guidelines/EHBs, Test, Teach, Work Together |
| Credits: | Learn, Integrate, Test, Teach, Work Together | Learn, Integrate Documents Using Role Guidelines/EHBs, Test, Teach, Work Together |

Tools that can be focused on during stages- by tool.

Tools To Focus On During Stages. - Mozilla Firefox

File Edit View History Bookmarks Tools Help

ehbs.org/intro/summary/stages1.html

Google

Tools To Focus On During Stages- By Tool.

| Tool | Process Developer | Process Participant |
|-----------------------|--|---|
| Descriptions: | Learn, Adapt, Test, Teach, Work Together | Learn, Adapt Document: Using Role Guidelines: EHB, Test, Teach, Work Together |
| Plays | Learn, Adapt, Test, Teach, Work Together | Learn, Adapt Document: Using Role Guidelines: EHB, Test, Teach, Work Together |
| Documents: | Learn, Adapt, Test, Teach, Work Together | Learn, Adapt Document: Using Role Guidelines: EHB, Test, Teach, Work Together |
| Role Guidelines: EHB: | Learn, Adapt, Test, Teach, Work Together | Learn, Adapt Document: Using Role Guidelines: EHB, Test, Teach, Work Together |
| Subprocess Workbooks | Learn, Adapt, Test, Teach, Work Together | Learn, Adapt Document: Using Role Guidelines: EHB, Test, Teach, Work Together |
| References: | Learn, Adapt, Test, Teach, Work Together | Learn, Adapt Document: Using Role Guidelines: EHB, Test, Teach, Work Together |
| Credits: | Learn, Adapt, Test, Teach, Work Together | Learn, Adapt Document: Using Role Guidelines: EHB, Test, Teach, Work Together |

Tools that can be focused on during stages- by stage.

Tools To Focus On During Stages- By Stage.

| Stage | Process Developer | Process Participant |
|---------------|---|---|
| Learn | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. |
| Integrate | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. | Documents Using Role Guidelines/EHBs. |
| Test | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. |
| Teach | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. |
| Work Together | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. |

Objective:

Develop Internet-based tools to support the paperless documentation and management of complex distributed processes.

Subprocesses - Mozilla Firefox

File Edit View History Bookmarks Tools Help

Home Back Forward Reload Stop <http://lincoln.gsfc.nasa.gov/reisys/whatare/process.htm> Webster

Federal Agencies Electronic Handbooks (EHBs)

| Product Realization Subprocesses* | | | | | | | | | | | | |
|--|---------------|--|------------|----------|------------------------|----------------|---------------|------------|----------------|---------------|--------------|---------------|
| Integrated Problems-Solutions Database | Planning EHBs | EHBs Development Facility Solicitation Development | Submission | Handling | Gathering Requirements | Designing EHBs | Building EHBs | Using EHBs | Improving EHBs | Revising EHBs | Closing EHBs | Post-Closeout |

(Potential Customers: Federal Agency Organizations)

| Product Distribution Subprocesses | | | | | | | |
|--|------------------------|--|--------------------|------------------|--------------------------|--------------------|-------------------------|
| Integrated Problems-Solutions Database | Planning Distributions | Distribution Facility Solicitation Development | Problem Submission | Problem Handling | Agreement Administration | Agreement Closeout | Post-Agreement Closeout |

(Potential Customers: Federal Agency Organizations)

| Support Subprocesses | | | | | | | | |
|----------------------|--|--|----------------------|-----------------------------------|-----------------------|----------|------------------------------------|----------------|
| Survey Management | Computer Systems Development and Evolution | Computer Systems Operations and Network Administration | Home Page Management | Education and Outreach Activities | Facilities Management | Security | Small Systems (Mac and PC) Support | Visualizations |

| Improvement Subprocesses | | |
|--------------------------|--------------|------------------|
| ISO 9001: 2000 | CMMI- Staged | CMMI- Continuous |

| Common Subprocesses | | | | | |
|-------------------------------------|--|--|------------------------------------|--------------------------------|----------------------------------|
| Organization Subprocess Formulation | Organization Subprocess Implementation | Organization Subprocess Customer Support | Organization Subprocess Evaluation | Organization Subprocess Update | Organization Subprocess Closeout |

GP Now: Sunny, 82 °F Sat: 87 °F Sun: 85 °F Mon: 80 °F Tue: 85 °F Wed: 84 °F Thu: 81 °F

Organizations provide different views of the subprocesses, some of which may be proprietary.

REI Systems EHBs Projects - Mozilla Firefox

file:///E:/8000-8999/reisys/whatare/Organizations.htm

Electronic Handbooks- EHBs Projects

Product Realization Subprocesses Organizations

- [DOI's Screen Available and Exchange-Sales \(SAVES\)- Property](#)
- [DOJ's Bulletproof Vests Partnership Program \(BVP\)- Grants](#)
- [DOJ's Denial of Federal Benefits Program \(DFBS\) - Grants](#)
- [DOJ's Local Law Enforcement Block Grants \(LLEBG\) - Grants](#)
- [DOJ's Office of Justice Program IT Initiatives \(OJP IT\) - Grants](#)
- [DOJ's Southwest Border Patrol Initiative \(SWBPI\) - Grants](#)
- [FEMA's Mitigation \(USFA\) - Grants](#)
- [FEMA's US Fire Administration \(USFA\)- Grants](#)
- [HHS's Health Services Resources Administration \(HRSA\) - Grants](#)
- [Maintenance Max \(ADM\) - Inventory](#)
- [NASA's Earth Sciences Technology Office \(ESTO\)- Contracts](#)
- [NASA's Educational Program Data Collection and Evaluation Program \(EDCATs\) - Program Evaluations](#)
- [NASA's Small Business Innovation Research \(SBIR\) Contracts](#)
- [USDA's B Response System \(BRS\) - Grants](#)
- [USDA's Emergency Response Information System \(ERIS\) - Grants](#)
- [USDA's Integrated Item Tracking System-Reagents Ordering-Shipping System \(IITS-ROSS\) - Grants](#)
- [USDA's Karnal Bundt Information System \(KBIS\) - Grants](#)

Product Distribution Subprocesses Organizations

- [DOI's Screen Available and Exchange-Sales \(SAVES\)- Property](#)
- [DOJ's Bulletproof Vests Partnership Program \(BVP\)- Grants](#)

Now: 82°F Sat: 88°F Sun: 78°F Mon: 76°F Tue: 80°F Wed: 81°F Thu: 80°F

Organizations execute the eight “Play Development” stages.

- 1) summarizing (descriptions),**
- 2) playwriting (outlines),**
- 3) staging (mockups),**
- 4) dress rehearsal (implementations),**
- 5) performance (implementations),**
- 6) evaluations (implementations),**
- 7) revisions (outlines, mockups, implementations),**
- and**
- 8) closing.**

People in organizations provide different views of the subprocesses



**Subprocess
Documentor's
View**



**Subprocess Teacher's,
Manager's, Implementor's
and Participant's Views**

Organizations generate Subprocess Life-Cycle* Views

- Organization subprocess teachers want to quickly learn, integrate, test, and teach their own views of their subprocesses. (Critical)
- Organization subprocess documentors want to quickly learn, integrate, test, and teach their own views of their subprocesses. (Critical)
- Organization subprocess managers want to quickly learn, integrate, test, and teach their own views of their subprocesses. (Critical)
- Organization subprocess implementors want to quickly learn, integrate, test, and teach their own views of their subprocesses. (Critical)
- Organization subprocess participants want to quickly learn, integrate, and perform tasks that are part of their views. (Critical)
- Organization subprocess managers want to quickly monitor execution of tasks that are part of their views.
- Organization subprocess teachers, documentors, managers, implementors, and participants want to quickly improve, test, and teach their subprocesses.
- Organization subprocess teachers, documentors, managers, implementors, and participants want to quickly improve, test, and teach using other organization's views.
- Organization subprocess teachers, documentors, managers, implementors, and participants become hurt/angry when their views are not supported.
- Organization subprocess implementors want to quickly update, test, and teach tools that help facilitate execution of their subprocesses.
- Organization subprocess teachers, documentors, managers, implementors, and participants want to quickly leave when their views continue not to be supported.

* Also, called the "Universal Subprocess".

The "Game of Telephone" Syndrome: Where People Pass-On Only Parts of the "Message"



Overview of how editable and cost-saving process documentation tools can solve problems.

| Problem | Solution |
|--|---|
| <p>Develop Internet-based tools to support the paperless documentation and management of complex distributed processes.</p> | <p>Editable process documentation tools can be tailored to each subprocess.</p> |
| <p>Organizations provide different views of the subprocesses.</p> | <p>Editable process documentation tools can be tailored to reflect different organization's views of the subprocess.</p> |
| <p>Organizations execute the eight "play development" stages.</p> | <p>Editable process documentation tools can be tailored to reflect the eight "play development" stages.</p> |
| <p>People in organizations provide different views of the subprocesses.</p> | <p>Editable process documentation tools can be tailored to communicate different people's views of the subprocess.</p> |
| <p>Organizations generate Subprocess Life-Cycle Views.</p> | <p>Editable process documentation tools can be tailored to reflect different Life-Cycle views of the subprocess.</p> |
| <p>The "Game of Telephone" Syndrome: Where People Pass-On Only Parts of the "Message".</p> | <p>Editable process documentation tools can be tailored to layer below different people's views of the subprocess.</p> |

Solution: Process Libraries maintain organization's views of the subprocesses.

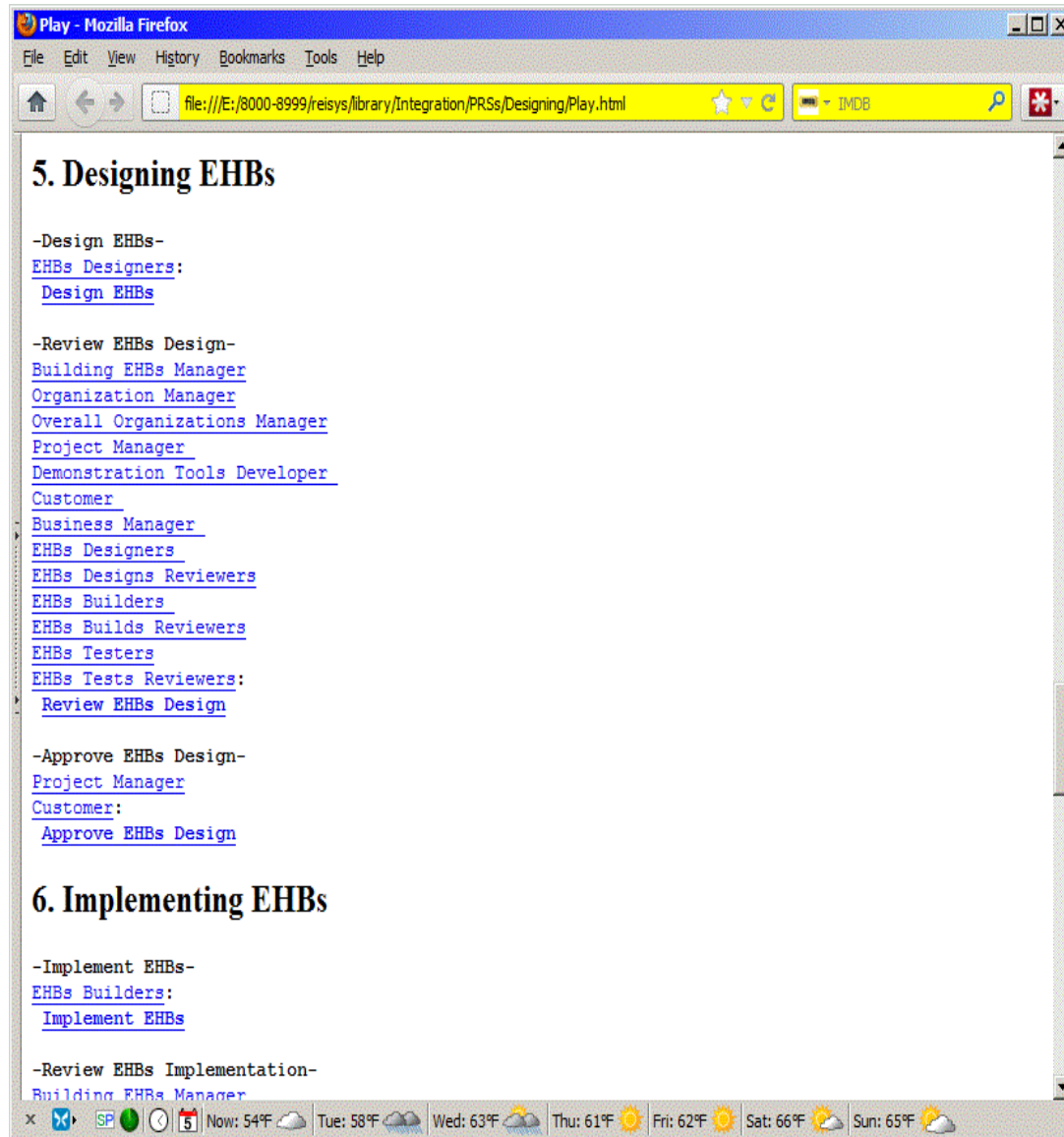
Views

Total 11 Entries
Classification: **Product Realization Subprocesses** (T1-00-00-00)
Subprocess: **Building EHBs** (T1-71-00-00)

[Create View](#)

| View | Steps |
|---|--|
| DOJ's Screen Available and Exchange-Sales (SAVES)- Property Mohamed Mohamed | Update Copy Delete |
| DOJ's Bulletproof Vests Partnership Program (BVP)- Grants Anil Bommakanti | Update Copy Delete |
| DOJ's Denial of Federal Benefits Program (DFBS) - Grants Ken Curry | Update Copy Delete |
| DOJ's Local Law Enforcement Block Grants (LLEBG) - Grants Sumit Gupta | Update Copy Delete |
| DOJ's Office of Justice Program IT Initiatives (OJP IT) - Grants Alison Naito | Update Copy Delete |
| DOJ's Southwest Border Patrol Initiative (SWBPI) - Grants Anil Bommakanti | Update Copy Delete |
| FEMA's Mitigation (USFA) - Grants Sai Ari | Update Copy Delete |
| FEMA's US Fire Administration (USFA)- Grants Ed Reynolds | Update Copy Delete |
| HHS's Health Services Resources Administration (HRSA) - Grants Subhash Kari | Update Copy Delete |
| Maintenance Max (MM) - Inventory Roger LaPlante | Update Copy Delete |
| NASA's Earth Sciences Technology Office (ESTO)- Contracts Takahiko Naito | Update Copy Delete |
| NASA's Educational Program Data Collection and Evaluation Program (EDCATs) - Program Evaluations Poonam Salona | Update Copy Delete |
| NASA's Small Business Innovation Research (SBIR) Contracts Samidha Manu | Update Copy Delete |
| USDA's B Response System (BRS) - Grants Shyam Salona | Update Copy Delete |
| USDA's Emergency Response Information System (ERIS) - Grants Srinivas Muthe | Update Copy Delete |

Plays describe subprocess execution.



The screenshot shows a Mozilla Firefox browser window with the following content:

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- [Customer:](#)
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6. Implementing EHBs

-Implement EHBs-

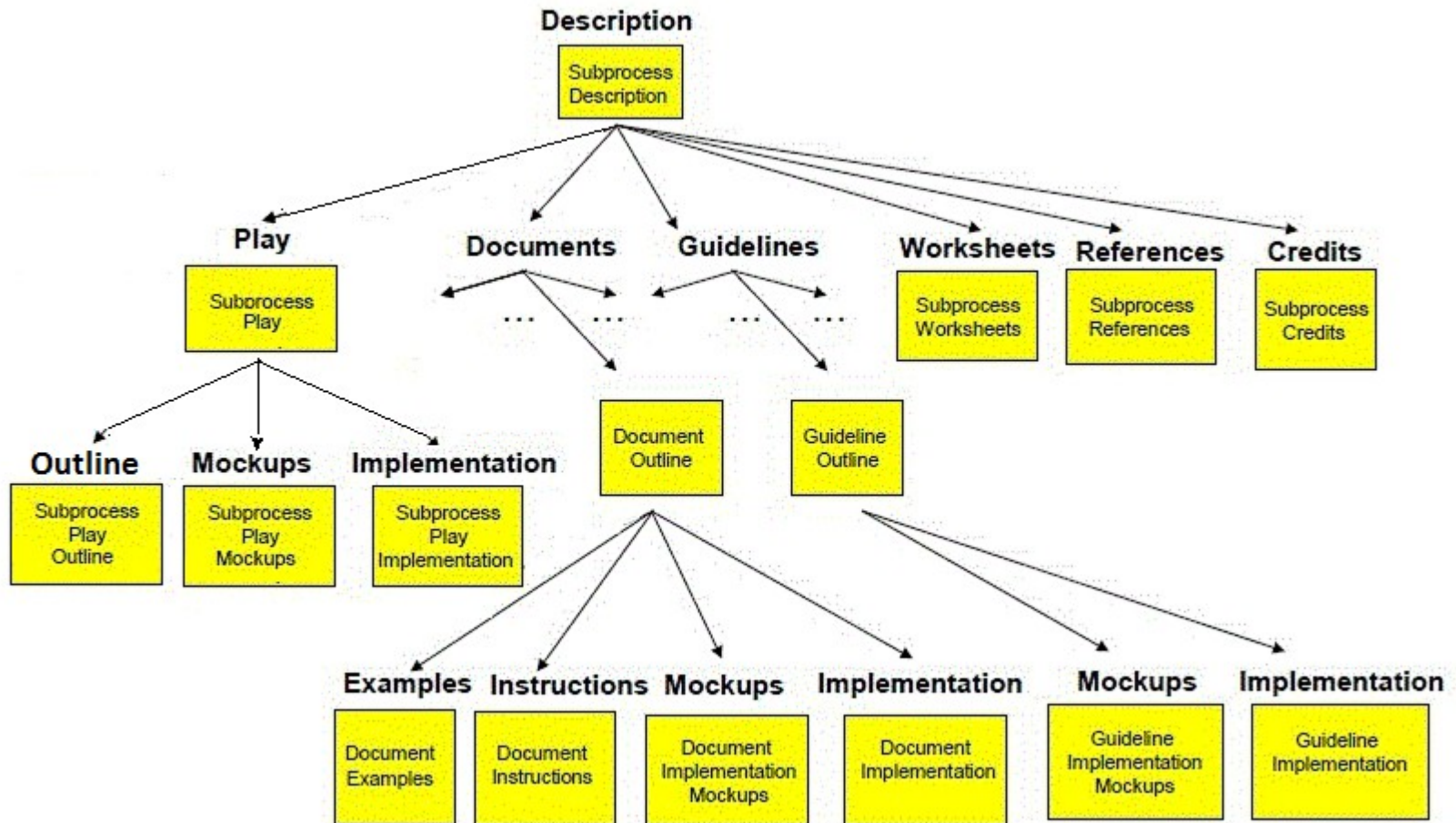
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 - [Implement EHBs](#)

-Review EHBs Implementation-

- [Building EHBs Manager](#)

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Our basic approach is to wrap organization's subprocesses in a common envelope containing “communication vehicles” that facilitate intra- and inter-organization communication.



Tools that can be focused on during stages- by tool.

Tools To Focus On During Stages. - Mozilla Firefox

File Edit View History Bookmarks Tools Help

ehbs.org/intro/summary/stages1.html

Tools To Focus On During Stages- By Tool.

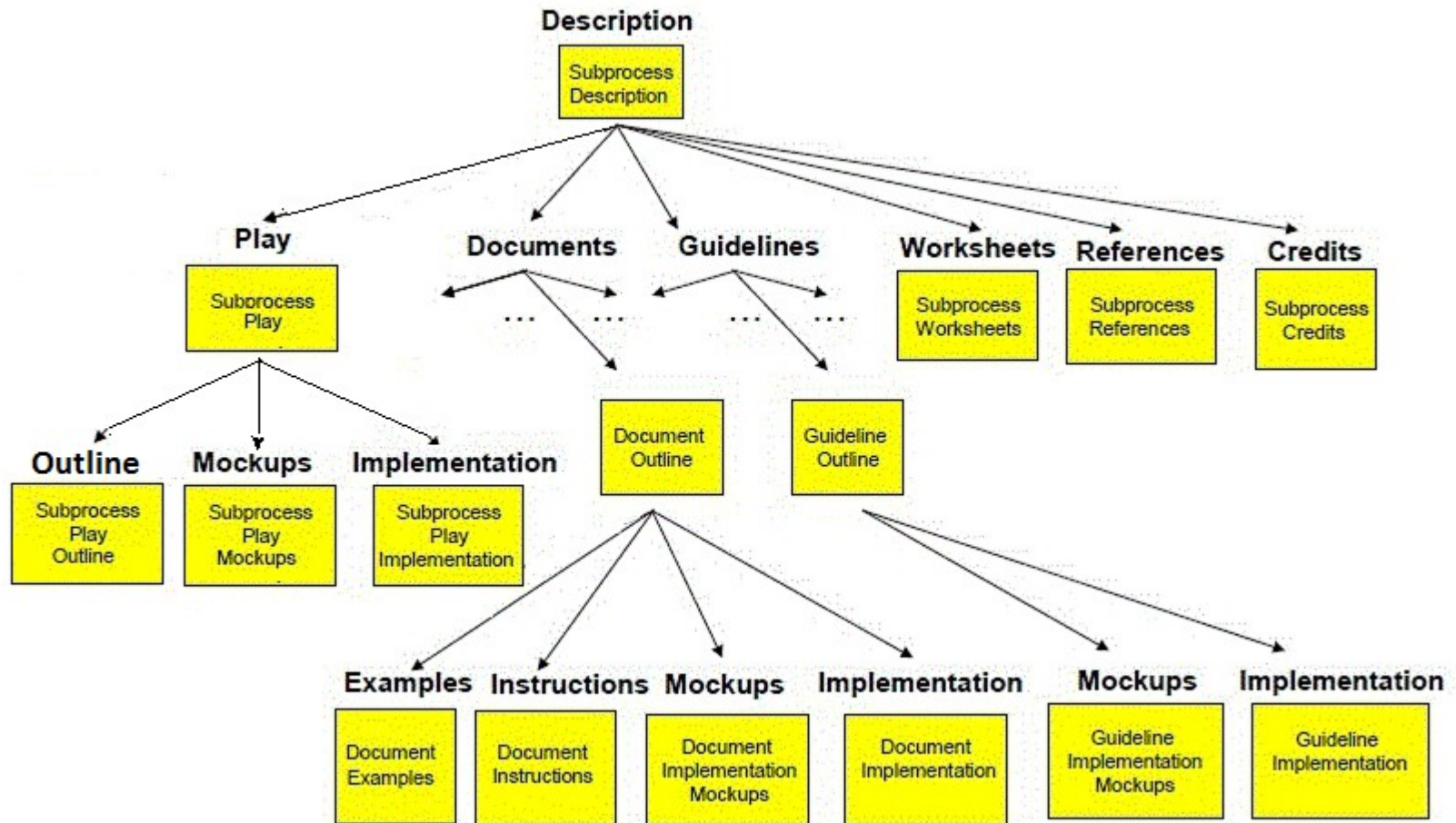
| Tool | Process Developer | Process Participant |
|-------------------------|--|---|
| Descriptions: | Learn, Integrate, Test, Teach, Work Together | Learn, Integrate Documents Using Role Guidelines/EHBs, Test, Teach, Work Together |
| Plays: | Learn, Integrate, Test, Teach, Work Together | Learn, Integrate Documents Using Role Guidelines/EHBs, Test, Teach, Work Together |
| Documents: | Learn, Integrate, Test, Teach, Work Together | Learn, Integrate Documents Using Role Guidelines/EHBs, Test, Teach, Work Together |
| Role Guidelines/EHBs: | Learn, Integrate, Test, Teach, Work Together | Learn, Integrate Documents Using Role Guidelines/EHBs, Test, Teach, Work Together |
| Subprocesses Workbooks: | Learn, Integrate, Test, Teach, Work Together | Learn, Integrate Documents Using Role Guidelines/EHBs, Test, Teach, Work Together |
| References: | Learn, Integrate, Test, Teach, Work Together | Learn, Integrate Documents Using Role Guidelines/EHBs, Test, Teach, Work Together |
| Credits: | Learn, Integrate, Test, Teach, Work Together | Learn, Integrate Documents Using Role Guidelines/EHBs, Test, Teach, Work Together |

Tools that can be focused on during stages- by stage.

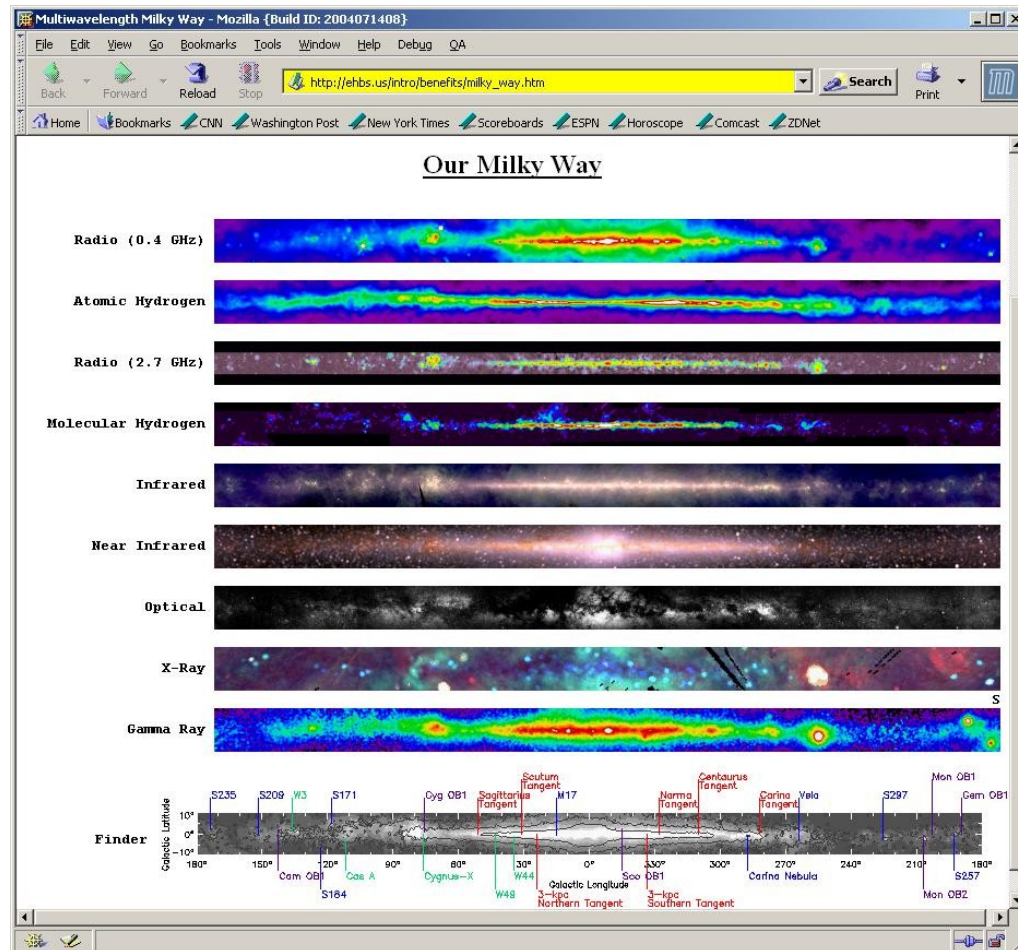
Tools To Focus On During Stages- By Stage.

| Stage | Process Developer | Process Participant |
|---------------|---|---|
| Learn | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. |
| Integrate | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. | Documents Using Role Guidelines/EHBs. |
| Test | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. |
| Teach | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. |
| Work Together | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. | Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits. |

For each subprocess, an “Integration View” is the integration or combination of other subprocess views. An “Integration View” facilitates intra- and inter-organization communication.



We believe that to truly understand one's universe, one must see it thru multiple “eyes” and also have tools to “communicate” these views.





Process Libraries (PLs) and Electronic Handbooks (EHBs) are where Shakespeare meets Freud.



- In Process Libraries (PLs), subprocesses are represented as "plays" where "actors" communicate thru the Internet. Each organization puts on its own "productions". For each role, Electronic Handbooks (EHBs) (also called Guidelines) guide "actors" thru their parts. Managers are "directors" using Worksheets as learning/management tools. Documentors serve as "playwrights". [Shakespearean]
- Organizations are represented as "families" having "multiple personalities". Subprocess "plays" and its "components" provide communication vehicles between members of the same family, different families, and families from different subprocesses. Documentors also serve as "family therapists". [Freudian]

All the world's a stage ...

Jaques:

**All the world's a stage,
And all the men and women merely players;
They have their exits and their entrances,
And one man in his time plays many parts,
His acts being seven ages.**

William Shakespeare

As You Like It, Act 2, Scene 7.

The approach uses a modernization of the Socratic Method or Dialogue to gain consensus between Teachers, Documentors, Managers, Implementors, and Participants.



Theatre of Dionysus- Athens, Greece



For More Details



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ehbs.us

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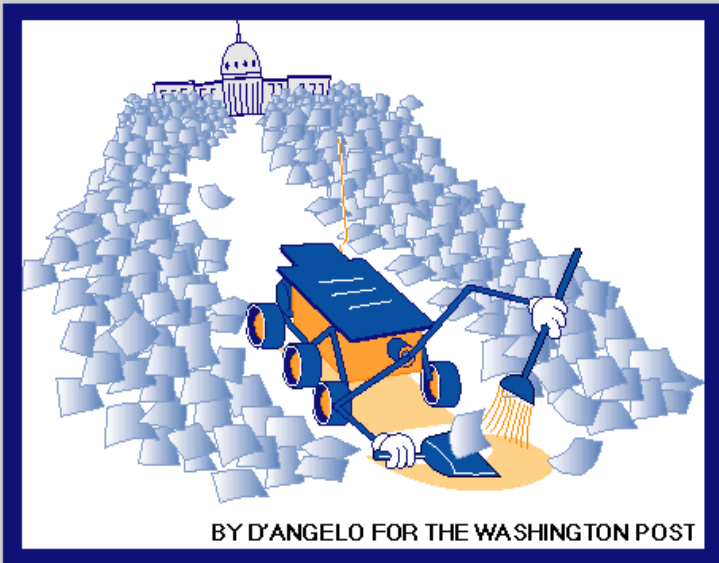
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