Liberty Travel Travel Management Using Process Libraries and Electronic Handbooks



(Where Shakespeare Meets Freud)

Quick Summary





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The Bottom Line:

We believe that to truly understand one's universe, one must see it thru multiple "eyes" and also have tools to "communicate" these views.

To do this, we propose editable and cost-saving process documentation "plays" for process developers and participants to help them quickly and effectively learn, integrate, test, teach, and work together.

These "plays" may be added to new or existing systems.

Plays describe subprocess execution.

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Benefits:

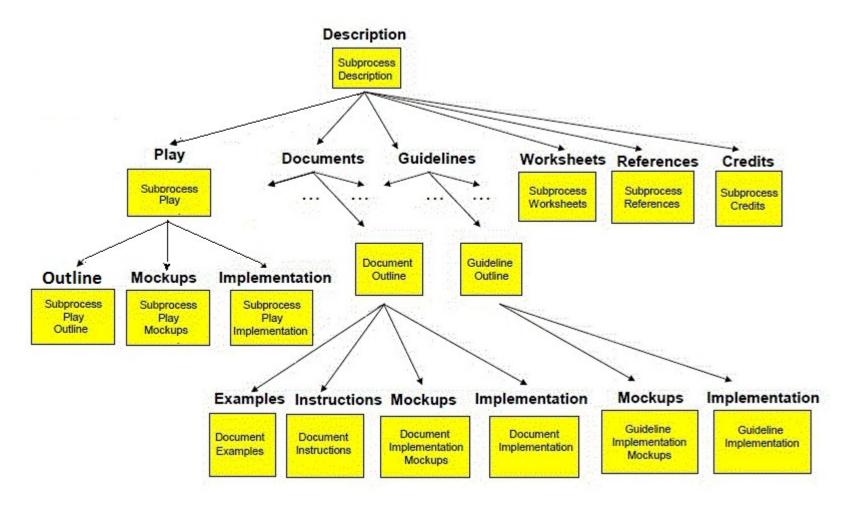
- Facilitates the collection of system and organizational requirements,

- Does not anger/upset people whose opinions are heard,

and

- Increases the interaction between managers, process developers, and participants.

For each subprocess, an "Integration View" is the integration or combination of other subprocess views. An "Integration View" facilitates intra- and inter-organization communication.



All the world's a stage ...

Jaques:

All the world's a stage,

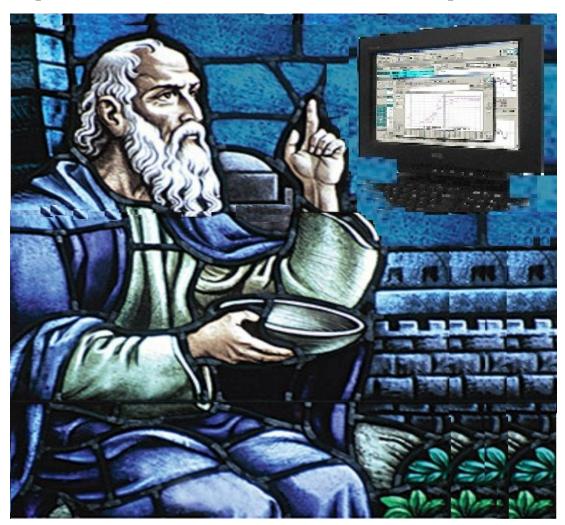
And all the men and women merely players;

They have their exits and their entrances,

And one man in his time plays many parts,

His acts being seven ages.

William Shakespeare As You Like It, Act 2, Scene 7. The approach uses a modernization of the Socratic Method or Dialogue to gain consensus between Teachers, Documentors, Managers, Implementors, and Participants.



Descriptions summarize subprocesses.

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Plays describe subprocess execution.

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Documents describe subprocess data.

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Analysis. This is where reports are generated.	
3. Documents	
n this subprocess, we have the following document types:	
Demonstration Tools. These are used to represent the Demonstration Tools.	
Travel Contract. These are used to represent the Travel Contract.	
Process Library. These are used to represent the Process Library.	
Implementation Plans. These are used to represent the Implementation Plans.	
Travel Designs. These are used to represent the Travel Designs.	
Travel Designs Reviews. These are used to represent the Travel Designs Review.	
Travel Builds. These are used to represent the Travel Builds.	
<u>Travel Builds Reviews</u> . These are used to represent the Travel Builds Reviews.	
Travel Tests. These are used to represent the Travel Tests.	
Travel Tests Reviews. These are used to represent the Travel Tests Reviews.	
4. Guidelines	
n this subprocess, we have the following roles:	
Planning Travel Manager. This is the person managing the Planning Travel subprocess.	
Project Manager. This is the person managing the Project.	
Demonstration Tools Developer. This is the person managing the Demonstration Tools Developer	nent.
Customer. This is the customer for the Travel.	
Business Manager. This is the person managing the procurements for the .Development Facility	
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Guidelines describe user subprocesses.

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Planning Travel Manager. This is the person managing the Planning Travel subprocess.	
Project Manager. This is the person managing the Project.	
Demonstration Tools Developer. This is the person managing the Demonstration Tools Development.	
<u>Customer</u> . This is the customer for the Travel.	
Business Manager. This is the person managing the procurements for the .Development Facility	
Travel Designers. This is the person managing the Travel designs	
Travel Designs Reviewers. This is the person reviewing the Travel designs	
<u>Travel Builders</u> . This is the person building the Travel.	
<u>Travel Builds Reviewers</u> . This is the person reviewing the Travel.	
<u>Travel Testers</u> . This is the person testing the Travel.	
<u>Travel Tests Reviewers</u> . This is the person reviewing the testing of the Travel	
Organization Manager. This is the person managing the Organization.	
Overall Organizations Manager. This is the person managing the overall Organizations.	
5. Others	
In this subprocess, we have the following other tools:	
Worksheet. This is the guidelines for the manager/director.	•
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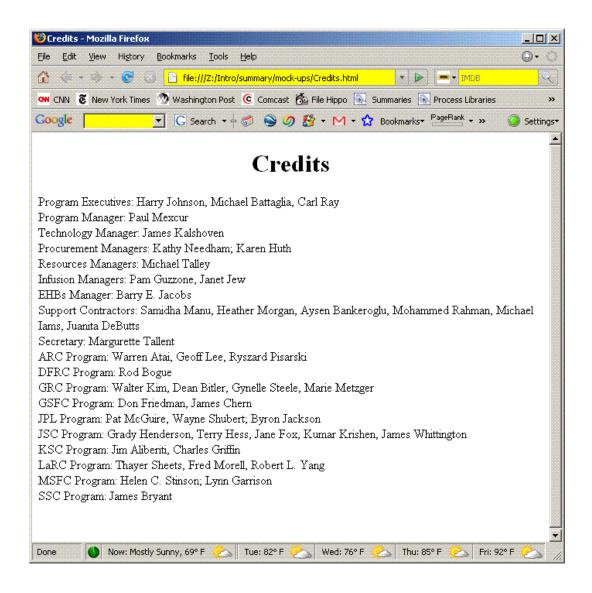
Subprocess Worksheets facilitate subprocess manager communication with process developers and participants.

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Administration	The purpose of this task is to administer Project Development .	Task Lead, Subtask Lead, Subtask Member, Reviewer, Approval Official, Project Manager,	James Green	07/23/07	08/23/07	Document Library	Instructions and Samples	James Green	06/23/07	07/23/07	Library: NS2034
		Documents Manager									
ifical Design Review (CDR)	The purpose of this task is to administer Critical Design Review (CDR).		James Green	06/23/07	06/23/07	Critical Design Review (CDR)Documents Draft Project Requirements Document	Instructions and Samples Instructions and Samples	James Green James Green	06/23/07	07/23/07	Library: NS2034 Library: NS2034
illical Design Review (CDR)		Manager Task Lead, Subtask Lead, Subtask Member, Reviewer, Approval		06/23/07	06/23/07	(CDR)Documents	Samples Instructions and	Green James			NS2034

References list other related resources.

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Program Life Cycle Diagram			
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Changes/Waivers:			
Project Categorization			
<u>General Waivers</u>			
Key Decision Points			
Waivers to NPR 7120.5D			
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Waiver Form			

Credits acknowledge people's contributions.



Tools that can be focused on during stagesby tool.

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	Plays	Learn, Integrate, Test, Tesch, Work Together	Learn, Integrate Documents Using Role Guidelines/ZHBs, Test, Tesch, Work Together	
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Tools that can be focused on during stagesby stage.

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	Test	Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits.	Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits.	
	Teach	Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits.	Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits.	
	Work Together	Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits.	Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits.	

Objective: Develop Internet-based tools to support the paperless documentation and management of complex distributed processes.

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Organizations provide different views of the subprocesses, some of which may be proprietary.

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Organizations execute the eight "Play Development" stages.

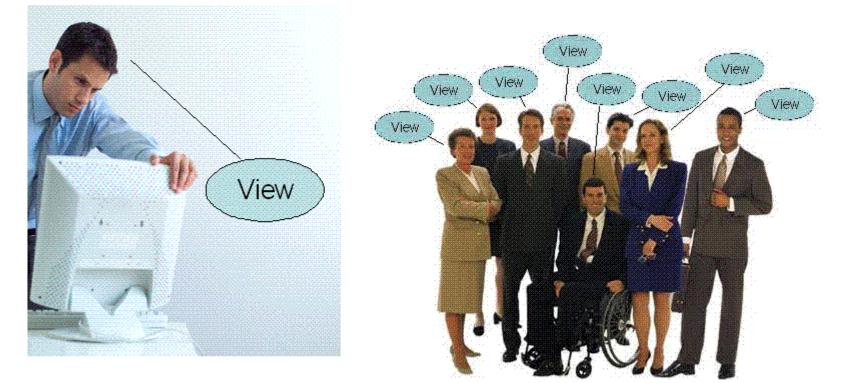
1) summarizing (descriptions),

- 2) playwriting (outlines),
- 3) staging (mockups),
- 4) dress rehearsal (implementations),
- 5) performance (implementations),
- 6) evaluations (implementations),
- 7) revisions (outlines, mockups, implementations),

and

8) closing.

People in organizations provide different views of the subprocesses



Subprocess Documentor's View

Subprocess Teacher's, Manager's, Implementor's and Participant's Views

Organizations generate Subprocess Life-Cycle* Views

- Organization subprocess teachers want to quickly learn, integrate, test, and teach their own views of their subprocesses. (Critical)
- Organization subprocess documentors want to quickly learn, integrate, test, and teach their own views of their subprocesses. (Critical)
- Organization subprocess managers want to quickly learn, integrate, test, and teach their own views of their subprocesses. (Critical)
- Organization subprocess implementors want to quickly learn, integrate, test, and teach their own views of their subprocesses. (Critical)
- Organization subprocess participants want to quickly learn, integrate, and perform tasks that are part of their views. (Critical)
- Organization subprocess managers want to quickly monitor execution of tasks that are part of their views.
- Organization subprocess teachers, documentors, managers, implementors, and participants want to quickly improve, test, and teach their subprocesses.
- Organization subprocess teachers, documentors, managers, implementors, and participants want to quickly improve, test, and teach using other organization's views.
- Organization subprocess teachers, documentors, managers, implementors, and participants become hurt/angry when their views are not supported.
- Organization subprocess implementors want to quickly update, test, and teach tools that help facilitate execution of their subprocesses.
- Organization subprocess teachers, documentors, managers, implementors, and participants want to quickly leave when their views continue not to be supported.

* Also, called the "Universal Subprocess".

The "Game of Telephone" Syndrome: Where People Pass-On Only Parts of the "Message"

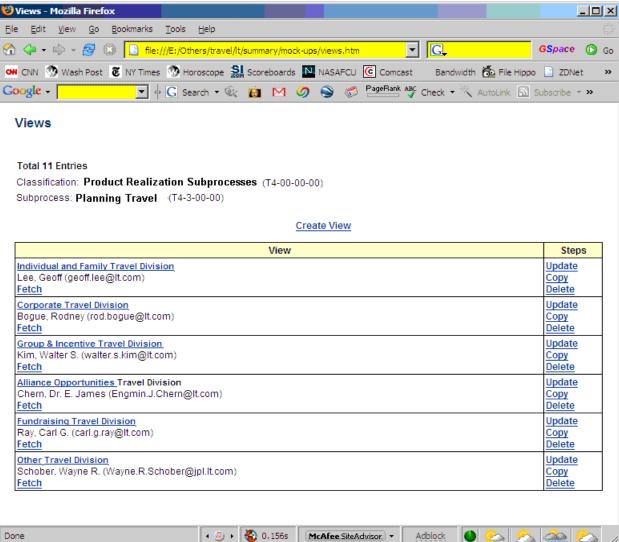




Overview of how editable and cost-saving process documentation tools can solve problems.

Problem	Solution
Develop Internet-based tools to support the paperless documentation and management of complex distributed processes.	Editable process documentation tools can be tailored to each subprocess.
Organizations provide different views of the subprocesses.	Editable process documentation tools can be tailored to reflect different organization's views of the subprocess.
Organizations execute the eight "play development" stages.	Editable process documentation tools can be tailored to reflect the eight "play development" stages.
People in organizations provide different views of the subprocesses.	Editable process documentation tools can be tailored to communicate different people's views of the subprocess.
Organizations generate Subprocess Life-Cycle Views.	Editable process documentation tools can be tailored to reflect different Life-Cycle views of the subprocess.
The "Game of Telephone" Syndrome: Where People Pass-On Only Parts of the "Message".	Editable process documentation tools can be tailored to layer below different people's views of the subprocess.

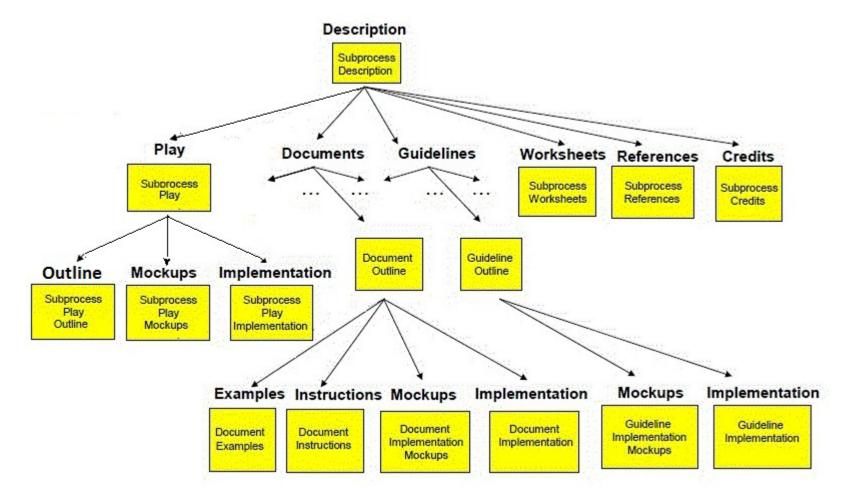
Solution: Process Libraries maintain organization's views of the subprocesses.



Plays describe subprocess execution.

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Our basic approach is to wrap organization's subprocesses in a common envelope containing "communication vehicles" that facilitate intra- and inter-organization communication.



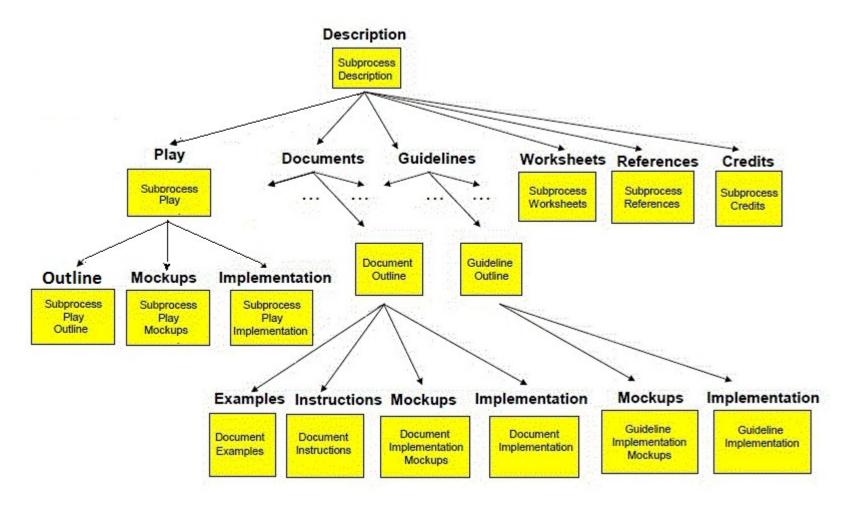
Tools that can be focused on during stagesby tool.

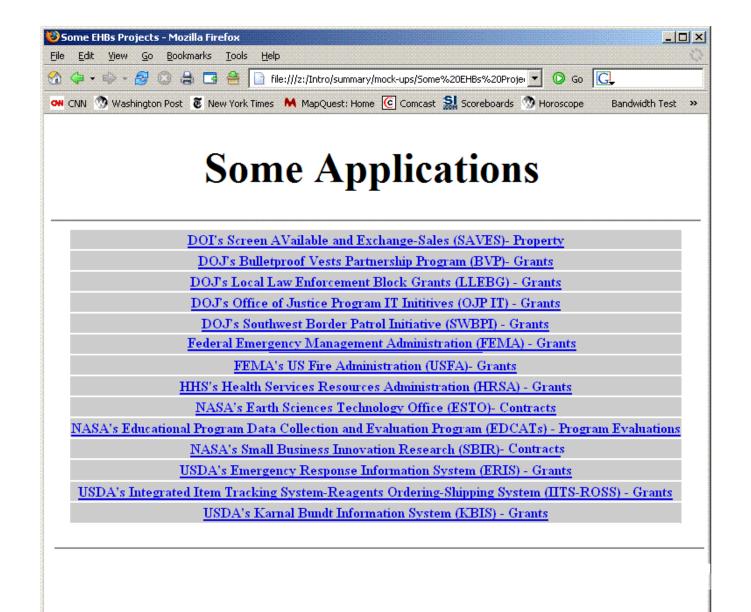
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	Tool	Process Developer	Process Participant	
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Tools that can be focused on during stagesby stage.

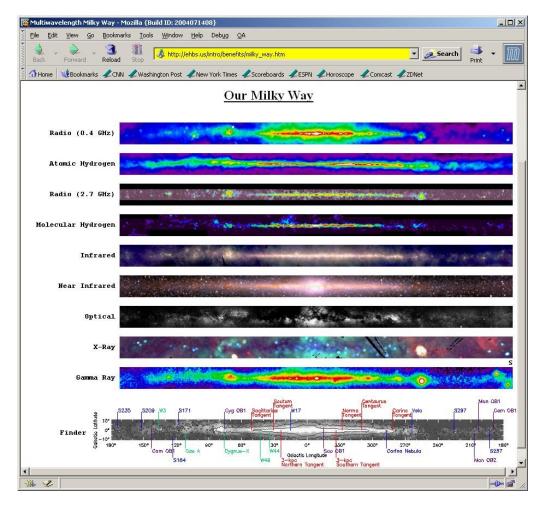
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	Integrate	Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits.	Documents Using Role Guidelines/EHBs.	
	Test	Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits.	Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits.	
	Teach	Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits.	Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits.	
	Work Together	Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits.	Descriptions, Plays, Documents, Role Guidelines/EHBs, Subprocess Worksheets, References, and Credits.	

For each subprocess, an "Integration View" is the integration or combination of other subprocess views. An "Integration View" facilitates intra- and inter-organization communication.



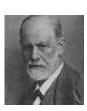


We believe that to truly understand one's universe, one must see it thru multiple "eyes" and also have tools to "communicate" these views.





Process Libraries (PLs) and Electronic Handbooks (EHBs) are where Shakespeare meets Freud.



- In Process Libraries (PLs), subprocesses are represented as "plays" where "actors" communicate thru the Internet. Each organization puts on its own "productions". For each role, Electronic Handbooks (EHBs) (also called Guidelines) guide "actors" thru their parts. Managers are "directors" using Worksheets as learning/management tools. Documentors serve as "playwrights". [Shakespearean]
- Organizations are represented as "families" having "multiple personalities". Subprocess "plays" and its "components" provide communication vehicles between members of the same family, different families, and families from different subprocesses. Documentors also serve as "family therapists". [Freudian]

All the world's a stage ...

Jaques:

All the world's a stage,

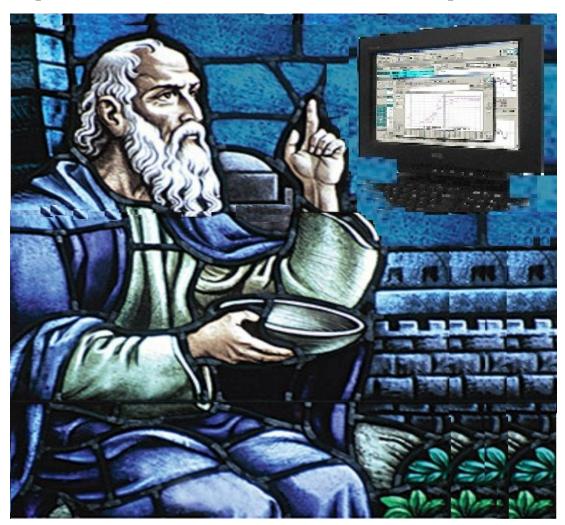
And all the men and women merely players;

They have their exits and their entrances,

And one man in his time plays many parts,

His acts being seven ages.

William Shakespeare As You Like It, Act 2, Scene 7. The approach uses a modernization of the Socratic Method or Dialogue to gain consensus between Teachers, Documentors, Managers, Implementors, and Participants.



Theatre of Dionysus- Athens, Greece



For More Details

